

Application for Independent Study

An independent study may be arranged when a student wishes to receive academic credit for a subject not covered by a catalog course. Approval to take an independent study (see signatures below) must be granted by the end of the drop/add period of the semester in which the student plans to take the course. The following conditions apply:

- The student must have a cumulative GPA of 2.00
- A student may ordinarily take no more than one three-hour independent study per semester
- A student may not take more than nine hours of independent study over the course of his/her studies without approval from the Academic Appeals Committee. (Please see the catalog for further details)

Name Student ID

Phone Campus Box Email

Course name/number Semester, year

Instructor

To be completed by supervising instructor (may attach course syllabus instead):

Course summary:

Course objectives:

Textbooks, readings, meeting schedule:

Method(s) of evaluation:

Signatures:

Student Date

Instructor Date

Department Chair Date

Dean Date

VPAA Date

The student **will not be registered** for the above course until this completed form is received by the Office of the Registrar.