



# Course Audit Form

Student Name: \_\_\_\_\_ ID#: \_\_\_\_\_  
(Last) (First) (Middle)

Course Id-Section: \_\_\_\_\_  
(Example: ENG 101-01)

Student Signature: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_

Students may audit courses with the permission of the professor and the Registrar. If it causes an overload, or if the student is part-time, the audit fee of \$275 is charged. This fee is nonrefundable if the student withdraws from the course for any reason. Students may change audit status to credit status only within the first four weeks of the semester and upon additional payment of tuition required for part-time credit or overload credit, if either applies. A for-credit course may not be changed to audit status once the mid-semester date has passed. This change requires approval of the professor and the Registrar.

***For Registrar's Use Only***

Processed By: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature from Registrar's Office