

Wingate University is operated on a nondiscriminatory basis. Wingate University complies with federal law, including the provisions of Title VI of the Civil Rights Act of 1964, Title IX of Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act. Wingate University does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability or military service in its administration of education policies, programs, activities or services; admissions and housing policies; scholarship and loan programs; or employment; except where exemption is appropriate and allowed by law. Inquiries or complaints should be directed to the Office of Business Affairs.

Information on crime statistics and graduation rates is available upon request in the Office of Admissions.

The information contained in this catalog is correct and reflects policy and states progress requirements for graduation effective as of the date of publication. The University reserves the right to make changes in its educational and financial policies as the Wingate University Board of Trustees may deem consonant with sound academic and fiscal practice. The University further reserves the right to ask a student to withdraw at any time



Contents

Academic Calendar	4
THE UNIVERSITY	5
Statement of Purpose	5
Goals	5
History	6
Presidents of Wingate University	7
Accreditation	8
Association	8
ADMISSION	9
Transfer and First-time	9
Readmit	9
Transfer Credit	9
Other Credit	10
FINANCIAL INFORMATION	11
Books and Supplies	11
Check Acceptance	11
Insurance (Medical)	11
Refund/Repayment Policy	12
Return of Title IV Funds	12
Student Financial Planning	14
STUDENT SERVICES	17
Career Counseling	17
Computing Facilities and Smart Classrooms	17
Library	18
Photo ID Cards	18
ACADEMIC POLICIES	19
Statement of Student Responsibility	19
Graduation Requirements for BLS	19
Academic Honors	20
Academic Standards: Probation and Suspension	20
Advising	21
Attendance	21
Auditing	21
Bankruptcy (Academic)	22
Catalog Year	22
Charlotte Area Educational Consortium (CAEC)	22
Class Level	23
Course Numbers	23

Commencement	23
Credit by Examination	24
Directed Study	25
Family Educational Rights and Privacy Act (FERPA)	25
Grade Key	25
Grade Point Average (GPA)	26
Grade Reports	26
Honor Code	26
Incompletes (Grades of "I")	26
Independent Study	27
Internships and Practicums	27
Overload	27
Registration and Schedule Changes	28
Repeat Course Policy	28
Student Status (Full/Part-Time)	28
Summer Sessions	28
Transient Study	29
Transcripts	29
Withdrawal from the University	30
BLS Degree Requirements	31
Minor Requirements	31
BLS General Education Core	32
COURSE DESCRIPTIONS	33
ADMINISTRATION	43
APPENDIX	44
CLEP	44
DANTES	45
Metro Campus Location	46
Bachelor of Liberal Studies Checksheet	47

Academic Calendar

FALL 2009		
Session I		
August	4	Orientation
	10	CLASSES BEGIN
	10,11	Add/Drop (no penalty) ends
	17	Deadline to apply for December '09 Graduation
September	14	Student evaluations
	15	Last day to withdraw with grade of "W"
	28,29	Final examinations
Session II		
October	6	Orientation
	10-13	Fall Break
	14	CLASSES BEGIN
	14,15	Add/Drop (no penalty) ends
	16	Student evaluations
	19	Last day to withdraw with grade of "W"
November	25-29	Thanksgiving Holiday
December	7,8	Final examinations
SPRING 2010		
Session I		
December	29	Orientation
January	4	CLASSES BEGIN
	4,5	Add/Drop (no penalty) ends
	11	Deadline to apply for May 2010 Graduation
	18	Martin Luther King Jr. Holiday
February	10	Last day to withdraw with grade of "W" Student evaluations
	22-25	Final examinations
Session II		
March	2	Orientation
	8	CLASSES BEGIN
April	2-5	Easter Holiday
	14	Last day to withdraw with grade of "W" Student evaluations
	26-29	Final examinations
May	8	Commencement - Main Campus

THE UNIVERSITY

Statement of Purpose

The mission of Wingate University is to develop educated, ethical, and productive citizens at home and abroad. Following its Judeo-Christian heritage, the University seeks to cultivate the following in its students: Knowledge, Faith, and Service.

Goals

To promote knowledge, the University seeks to:

- Provide programs of undergraduate, graduate, and professional study
- Provide a faculty committed to teaching and learning
- Require a core curriculum designed to develop:
 - aesthetic, cultural, and literary appreciation
 - analytical and problem-solving abilities
 - critical thinking
 - effective communication
 - integrated perspectives on civilization, the individual, and the social group
 - physical wellness
- Offer majors appropriate to the University's student population and resources that further develop students' knowledge and skills in focused areas
- Create opportunities for international study and travel
- Provide opportunities to explore and develop academic, career, and personal goals
- Encourage participation in co-curricular and extra-curricular educational, cultural, and recreational opportunities

To nurture faith, the University seeks to:

- Sustain a community where the bases of faith are explored and where there is a search for truth and meaning
- Articulate the ideal of integrity in all relationships
- Encourage ethical application of knowledge informed by Judeo-Christian principles
- Create and support opportunities for worship and faith development
- Attract scholars for whom Judeo-Christian values and practice are important aspects of living

To encourage service, the University seeks to:

- Emphasize the importance of service to God and humanity
- Facilitate opportunities to volunteer time, knowledge, and labor beyond the campus community
- Sponsor organizations that coordinate service opportunities and foster leadership and teamwork

History

A century of experience in education has prepared Wingate to fulfill its purpose. The history of the University exhibits commitment, determination, sacrifice, growth, and success.

Wingate was established in 1896 by the Baptist Associations of Union County in North Carolina and Chesterfield County in South Carolina. Public schools were unavailable in the rural areas of the Carolina Piedmont; therefore, in its earliest days, Wingate offered a complete literacy education from first grade through high school. The school was built on a 10-acre tract boasting fine oak trees, an all-weather spring, close proximity to the Meadow Branch Baptist Church, and access to the Seaboard Air Line Railway. The trustees named the new school for a successful president of Wake Forest University, Washington Manley Wingate, and chose an outstanding graduate of that institution and Union County native for its first principal, Marcus B. Dry. For 12 years Professor Dry directed the school, and with the assistance of Miss Polly Crowder in music, taught most of the curriculum. One hundred seventy-five students attended the first year and enrollment peaked at 292 in 1904.

As the state expanded its public schools, Wingate gradually moved toward boarding students and concentrated in the upper years of high school. It purchased additional land, built teaching and boarding facilities, and established a sound academic reputation. The 1916 report to the Association by B.C. Ashcraft praised the Wingate faculty of seven college trained men and women who knew that “when you start a young man or a young woman on the right road, when you set a light aglow in a young mind, when you touch in the right way a young life [those] influences are not to be measured by years—they are eternal.”

As the private prep school era waned and public school became increasingly available, Wingate, in 1923, expanded its educational vision, offering the first two years of baccalaureate education. In the same year, Wingate became one of several institutions supported by the Baptist State Convention of North Carolina. These years were marked by enrollment and financial strain as the College established its new character. The national crisis of the economic crash and depression drove Wingate to the edge of extinction: the Convention withdrew its support in 1930, eager students had no money for tuition, faculty salaries frequently remained unpaid, and the administration building burned to the ground in 1932.

But President Coy Muckle and a few determined teachers opened the spring session in the rooms of Wingate Baptist Church, adjacent to the campus. Within a few years a new central building arose on the ashes of the old, this time in brick, attesting the determination of Trustees and local Baptists to keep the school alive. Today that central building, memorializing President C.C. Burris, who guided the institution from 1937 to 1953, houses the liberal arts instruction of the University.

After World War II, a sequence of events solidified Wingate. Returning veterans stabilized the enrollment, North Carolina Baptists resumed their financial support of the College in 1949, and the Southern Association of Colleges and Schools granted membership and accreditation to Wingate in 1952. Dr. Burris then returned to his beloved classroom to enrich the lives of countless students through his deep understanding of English literature and William Shakespeare. Budd and Ethel Smith assumed leadership of the youthful college, immediately attacking its twin points of vulnerability: enrollment and financial support. New recruitment strategies were implemented that aimed to increase the student body from its tenuous level of about 400. In 1955, Dr. Smith interested Mr. Charles A. Cannon of Kannapolis in the school. Mr. Cannon saw Wingate as a place where the children of textile workers and others in the middle class might receive opportunities in higher education. He began to invest in the renewal of the physical plant and the expansion of the curriculum, providing first-class facilities for the growing student body which reached 1,500 in the late 1960s. Dr. Smith, a botanist by discipline, personally directed the planting of flowers and trees which complemented the stately oaks on the central campus. Through the labor of the Smiths and the generosity of Mr. Cannon and others, Wingate weathered the storms of its youth and turned to the future with new confidence.

Although Wingate was recognized in the mid-1970s as an outstanding private two-year college, the education market in North Carolina was changing substantially. The baccalaureate degree had become an attainable and necessary goal for upwardly mobile young people. Wingate needed to recruit 800 or more freshmen each year to maintain its enrollment, while it lost its juniors to senior colleges and universities. In 1977, under the leadership of Dr. Thomas E. Corts, Wingate added upper-level college courses and majors and granted its first baccalaureate degrees in 1979. Other majors and graduate degrees in education and in business were added during the 1980s, establishing Wingate’s commitment to a quality educational experience for new generations of students. Also under Dr. Corts, the College launched W^IInternational, a program of international study and travel for sophomores. The College included much

of the cost of this experience in the total tuition whereby all students could spend 10 days in London, Paris, or Amsterdam (or a comparable location) during the Christmas holidays. W^IInternational signaled the institution’s commitment to education for a future global society and the Christian affirmation of the brotherhood of all humankind.

During its Centennial in 1995, the Board of Trustees voted to formally acknowledge Wingate’s growth by changing its status to University. Under the direction of the board and thirteenth president Dr. Jerry E. McGee, Wingate University was well positioned to seek new opportunities in graduate education programs. The School of Pharmacy opened its doors on the main campus in 2003 to offer the Pharm.D., the University’s first doctorate-level program. This first step into health care education provided the initial momentum that would serve as a catalyst for future programs in health care. After investigating many possibilities, the University trustees elected to offer a Master of Physician Assistant (PA) Studies program in 2008 on the main campus. Like pharmacy, the PA program achieved full enrollment in its first year and maintained a healthy waiting list of applicants.

While programs on the main campus continued to thrive and new schools established, including the School of Communication and School of Sport Sciences, the Metro Campus also saw extensive growth. The University recognized success there by creating a School of Graduate and Adult Education offering new programs in educational leadership at the master’s level. In fall 2008, the University introduced its second doctoral program—the Doctor of Education in Educational Leadership.

Most recently, in April 2009, the University’s Board of Trustees voted to establish a College of Health Sciences on the main campus to house the School of Pharmacy and PA studies as well as future programs. The college has been named to honor Leon Levine and is planned to open in 2011.

Sources: Hubert I. Hester, *The Wingate College Story*, 1972; Carolyn C. Gaddy, *Saturday Before the Second Sabith* The History of Meadow Branch-Wingate Baptist Church 1810-1984, 1984.

Presidents of Wingate University

M.B. Dry	1896-1908	J.B. Little.....	1936-1937
B.Y. Tyner	1908-1911	Craven C. Burris	1937-1953
J. Grover Carroll	1911-1918	Budd E. Smith.....	1953-1974
Patty J. Marks.....	1918-1919	Thomas E. Corts.....	1974-1983
Charles M. Beach.....	1919-1924	Paul R. Corts	1983-1991
Joseph B. Huff.....	1924-1930	Jerry E. McGee	1992-present
Coy Muckle.....	1930-1936		

Accreditation

The Commission on Colleges of the Southern Association of Colleges and Schools is the recognized regional accrediting body in the 11 U.S. southern states (Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas and Virginia) and in Latin America for those institutions of higher education that award associate, baccalaureate, master's or doctoral degrees (see www.sacscoc.org). Questions about the status of the University's accreditation may be obtained from the Commission on Colleges by calling 404-679-4500 or by writing to the SACS home office, 1866 Southern Lane, Decatur, GA 30033. Wingate University is accredited by SACS to award the bachelor's, master's, professional, and doctorate degrees.

Other accrediting agencies are the:

- American Council on Pharmaceutical Education
- Association of Collegiate Business Schools and Programs (BS and BA degrees in Accounting, Finance, Management, and Marketing; Master of Business Administration; new Master of Accounting degree program is completing the required ACBSP accreditation process)
- Commission on Accreditation of Athletic Training Education
- National Association of Schools of Music
- National Association for Sport and Physical Education and the North American Society for Sport Management
- National Council for Accreditation of Teacher Education (with conditions 2005-2006)
- North Carolina Department of Public Instruction

Association

American Association of Collegiate Registrars and Admissions Officers

American College Personnel Association

American College Testing Program

American Council on Education

Association for Institutional Research

Association of College and University Housing Officers-International

Association of Governing Boards of Universities and Colleges

Association of International Educators Association of Physical Plant Administrators of Universities and Colleges

Baptist State Convention of North Carolina

Carolinas Association of College Registrars and Admissions Officers

Charlotte Area Education Consortium

College Entrance Examination Board

College News Association of the Carolinas

College Placement Council

College Sports Information Directors of America

Council for Advancement and Support of Education

Independent College Fund of North Carolina

Institute of Independent Colleges and Universities

Institute of International Education

National Association of College Admission Counselors

National Association of College and University Business Officers

National Association of College and University Food Services

National Association of Independent Colleges and Universities

National Association of Student Financial Aid Administrators

National Association of Student Personnel Administrators

National Collegiate Athletic Association Division II

North Carolina Association of Colleges for Teacher Education

North Carolina Association of Colleges and Universities

North Carolina Association of Independent Colleges and Universities

North Carolina College Personnel Association

North Carolina Honors Association

South Atlantic Conference

Southern Association of College Admission Counselors

Southern Association of College and University Business Officers

Southern Association of Collegiate Registrars and Admissions Officers

ADMISSION

The Bachelor of Liberal Studies program is designed for adult learners who have completed 24 or more college credits from other accredited institutions. Many of the courses required for the BLS have pre-requisites at the 100-200 level for which a student will have already obtained credit at other institutions. For many students, this allows the application of previously earned college credits towards a Wingate degree without having to start over, all while helping them reach their goal of a degree at a faster pace.

Transfer and First-time

Persons seeking admission should contact the Metro Campus Office for an application and other pertinent information necessary for enrollment. The University operates on a rolling admission plan. Candidates for admission are notified of the enrollment decision within three weeks of application completion. Admission is based on SAT or ACT scores are also required for transfer applicants with less than 24 transferable credits unless the student has been out of high school for five or more years.

For an application to be considered complete, the following items must be received:

- Completed and signed application form
- \$30 non-refundable processing fee
- Official high school transcript or GED certification (if applicable)
- Official transcripts from all institutions previously attended
- SAT or ACT scores*

*SAT or ACT scores not required if the applicant has been out of high school for five or more years.

Readmit

A student who wishes to be readmitted to Wingate University must complete a Readmission Application which is available from the Metro Campus Office. If the student has attended other colleges after leaving Wingate University, official transcripts must be forwarded to the Metro Campus Office to complete the application. A student who has been absent for two consecutive semesters (including the semester of withdrawal, if applicable) must meet the catalog requirements for graduation in effect at the time of readmission. Students who have been academically suspended and wish to apply for reinstatement should submit a written appeal to the Academic Appeals Committee, in care of the Office of Academic Affairs

Transfer Credit

Academic work completed at accredited colleges and universities will be accepted at full value for courses passed with a grade of "C" or better provided they are comparable to Wingate University's curriculum. The Registrar, in consultation with the appropriate department chair(s), evaluates coursework to determine equivalency. The maximum number of hours that may transfer from a two-year institution to the BLS program is 60 semester hours. A maximum of 90 semester hours will be accepted from four-year institutions, or from a combination of two- and four-year institutions (given that no more than 60 hours in the combination are from a community college). Wingate University participates in the North Carolina Community College Articulation Agreement.

Independent Comprehensive Articulation Agreement (ICAA)

Wingate University, a member institution of North Carolina Independent Colleges and Universities (NCICU), has agreed to the terms of the Independent Comprehensive Articulation Agreement (ICAA) between NCICU members and the North Carolina Community College System (NCCCS). The following terms apply:

- Students with an A.A. or A.S. degree from a North Carolina community college, or students who have fulfilled the 44-hour core curriculum as defined by the NCCC system with no grade lower than a “C” will automatically fulfill all lower-level institution-wide core curriculum requirements at Wingate University.
- Courses will be evaluated on a course-by-course basis for students who did not earn an A.A. or A.S. degree, or for students with one or more grades of “D” in CAA courses
- Transfer courses which did not originate at an NC community college, at a UNC institution, or at a signatory institution of NCICU may be used under this articulation agreement if they were used in the awarding of a two-year degree from an NC community college. These courses must meet core curriculum requirements, must be from a regionally-accredited institution, and must total no more than twenty-five percent (four courses) of the core curriculum.
- Students may file a grievance if they think the terms of the ICAA have not been followed. See the Office of the Registrar for more details.

Other Credit

Advanced Placement

Students who score three, four, or five on the Advanced Placement Test of the College Entrance Examination Board may receive credit. Students should send official scores to the Office of the Registrar.

Credit by Examination (CLEP/DANTES)

Wingate University accepts certain credits from the College Level Examination Programs (CLEP) provided the student scores 50 points or above; certain credits are also accepted from DANTES courses which are compatible with the curriculum of Wingate University and on which the student scores at or above the American Council on Education (ACE) recommended guidelines. The following guidelines apply to the earning of credit through CLEP or DANTES:

- Students must secure advance permission from the Dean of the Metro Campus and the Registrar (see Transient Study, pg. 29) before registering for an examination
- Credit by examination must be earned before the student’s final 30 hours at Wingate University
- No more than six hours of credit by examination may be earned in a given term

NOTE: Individual academic departments may require a higher score to award credit for a specific course. Please consult the CLEP/DANTES Guide at the back of the catalog.

International Baccalaureate Program

Students who score five, six, or seven on the Higher Level Examinations of the International Baccalaureate may receive credit toward a baccalaureate degree. Students should send official scores to the Office of the Registrar.

FINANCIAL INFORMATION

Undergraduate Fees

Admission	\$30
BLS Tuition	\$795 (per three-hour course)
Graduation	\$90

Graduate Fees

Admission MBA/Graduate Education	\$50
Master of Arts in Education Tuition	\$645 (per three-hour course)
Master of Business Administration Tuition	\$1230 (per three-hour course)
Graduation	\$125

Other

Audit fee	\$265 (per course)
Credit-by-Examination	\$265 (per course)
Return Check Service Charge	\$25

Books and Supplies

Textbooks and necessary class materials are sold via the Wingate Bookstore website and mailed directly to the student. The website can be accessed at <http://www.wingateuniversity.bkstr.com>.

Check Acceptance

The Business Office will accept checks only for payment of accounts. The University suggests that an account be established with a local bank.

The H.R. Johnson Bookstore cashes checks up to \$50 with a valid student ID card.

Insurance (Medical)

Medical insurance is available to each full-time student. Students who wish to participate in this program may request a brochure from the Business Office.

Refund/Repayment Policy

Regular Session

A refund refers to the University charges returned to the student and/or to the financial source that covered those charges. Refunds are made within 30 days of the student's withdrawal.

Students who withdraw from Wingate University on or before the first class day of a semester will receive a full refund of any payment made toward tuition and fees.

For students who withdraw after the first day of class during a semester, the following institutional refund policy will be in effect:

Weeknight classes (two nights per week)	
Withdraw on the first night of class	100% refund
Withdraw before the second night of class	90% refund
Withdraw before the third night	80% refund
Withdraw before the fourth night	60% refund
Withdraw before the fifth night	40% refund
Withdraw before the sixth night	20% refund
Withdraw before the seventh night	no refund
Saturday Classes	
Withdraw on the first day of class	100% refund
Withdraw after the first class	80% refund
Withdraw after the second class	40% refund
Withdraw after the third class	no refund
Summer Sessions	No tuition refunds once classes have begun

Questions about the refund policy should be directed to the Business Office at (704) 233-8217.

Note: The date of withdrawal is the last date of academically-related activity documented by the student and verified by faculty/staff

Return of Title IV Funds

Students receiving federal financial aid: The Higher Education Amendments of 1998 established a new formula for calculating the amount of aid a student and school can retain when the student totally withdraws from all classes. Students who withdraw from all classes prior to completing more than 60% of an enrollment term will have their eligibility for aid recalculated based on the percent of the term completed. For example, a student who withdraws completing only 30% of the term will have "earned" only 30% of any Title IV aid received. The remaining 70% must be returned by the school and/or the student. The Office of Student Financial Planning encourages you to read this policy carefully. If you are thinking about withdrawing from all classes PRIOR to completing 60% of the semester, you should contact the Financial Planning Office to discuss how your withdrawal will affect your financial aid.

This policy shall apply to all students who withdraw, take a temporary leave of absence, or are expelled from Wingate University, and receive financial aid from Title IV funds (Federal financial aid programs authorized under the Higher Education Act of 1965, as amended). Title IV funds include the following programs: Federal Pell Grants, Federal SEOG, and Leveraging Educational Assistance Partnership Grants

A student's withdrawal date is:

- the date the student begins the institution's withdrawal process or officially notifies the institution of intent to withdraw; or
- the midpoint of the period for a student who leaves without notifying the institution; or
- the student's last date of attendance at a documented academically-related activity.

Title IV aid is earned in a prorated manner on a per diem basis up to and including the 60% point in the semester. Title IV aid and all other aid is viewed as 100% earned after that point in time.

The percentage of Title IV aid earned shall be calculated as follows:

$$\text{Number of days completed by student} = \frac{\text{Percent of term completed}}{\text{Total number of days in term}}$$

- The percent of term completed shall be the percentage of Title IV aid earned by the student.
- The total number of calendar days in a term of enrollment shall exclude any scheduled breaks of more than five days.

The percentage of Title IV aid unearned (i.e., to be returned to the appropriate program) shall be 100% minus the percent earned. Unearned aid shall be returned first by Wingate University from the student's account calculated as follows:

$$\text{Total institutional charges} \times \text{percent of unearned aid} = \text{amount returned to program(s)}$$

Unearned Title IV aid shall be returned to the following programs in the following order:

- 1) Unsubsidized FFEL Loan
- 2) Subsidized FFEL Loan
- 3) FFEL PLUS (Graduate Student)
- 4) FFEL PLUS (Parent)
- 5) Federal Pell Grant
- 6) Academic Competitiveness Grant
- 7) National SMART Grant
- 8) Federal Supplemental Educational Opportunity Grant
- 9) Other Title IV Grant

Exception: No program can receive a refund if the student did not receive aid from that program.

When the total amount of unearned aid is greater than the amount returned by Wingate University from the student's account, the student is responsible for returning unearned aid to the appropriate program(s) as follows:

- 1) Federal Pell Grant
- 2) Academic Competitiveness Grant
- 3) National SMART Grant
- 4) Federal Supplemental Educational Opportunity Grant
- 5) Other Title IV Grants

- Loan amounts are returned according to the terms of the promissory note.
- Amounts to be returned by the student to federal grant programs will receive a 50% discount.
- Refunds and adjusted bills will be sent to the student's home address on file in the Registrar's Office following withdrawal. Students are responsible for any portion of their institutional charges that are left outstanding after Title IV funds are returned.

Institutional and Student Responsibility in Regard to the Return of Title IV Funds

Wingate University's responsibilities in regard to the return of Title IV funds include:

- 1) Providing each student with the information given in this policy;
- 2) Identifying students who are affected by this policy and completing the Return of Title IV Funds calculation for those students;
- 3) Returning any Title IV funds that are due the Title IV programs.

The student's responsibilities in regard to the return of Title IV funds include:

- 1) Becoming familiar with the Return of Title IV policy and how complete withdrawal affects eligibility for Title IV aid;
- 2) Returning to the Title IV programs any funds that were disbursed directly to the student and which the student was determined to be ineligible for via the Return of Title IV Funds calculation.

The procedures and polices listed above supersede those published previously and are subject to change at any time.

Student Financial Planning

The Wingate University Office of Student Financial Planning welcomes the opportunity to help students and their families who seek information on scholarships, grants, student loans and on-campus employment. All students who plan to apply for financial aid must complete the Free Application for Federal Student Aid (FAFSA).

Many financial aid programs are awarded based on need as determined by information submitted on the FAFSA. To receive maximum consideration for all available financial aid programs, the FAFSA should be filed by May 1 prior to each academic year for which a student wishes to be considered for financial aid.

Financial aid programs vary as do the needs of students. Grant assistance is gift or entitlement aid and carries no repayment obligation. Student loans are long-term, low interest loans, which may be repaid after the student completes his or her education. Many students obtain jobs on the campus and are paid monthly for hours worked.

Financial assistance is awarded in a package which may include one or more of the financial aid programs. All financial aid awards, including athletic, academic, and outside scholarships are coordinated through the Office of Student Financial Planning. The total financial assistance awarded will never exceed the costs related to attending Wingate University.

Scholarships, grants, and student loan proceeds may be applied to the cost of attending Wingate University and are generally credited directly to the student's account. Earnings from campus jobs are paid directly to the student; therefore, they are not used as a credit toward the student's account.

State and Federal Aid Programs

North Carolina Legislative Tuition Grant: The State of North Carolina provides a grant to each N.C. resident enrolled as an undergraduate student at a N.C. independent university for nine or more credit hours. The maximum grant is determined annually by the N.C. legislature. Students who indicate a North Carolina address will be sent the appropriate forms to verify residency.

North Carolina Education Lottery Scholarship (ELS) was created to provide financial assistance to North Carolina resident students. Eligibility for this program includes North Carolina residency, enrollment of at least six (6) credit hours per semester in a curriculum program, and meeting institutional Satisfactory Academic Progress requirements. Eligibility is also determined based on the same criteria as the Federal Pell Grant with one exception; students not eligible for the Federal Pell Grant with an estimated family contribution of \$5,000 or less will be eligible for ELS. Students who have earned baccalaureate (four-year) college degrees are ineligible. Applicants must complete the FAFSA.

Federal Pell Grant: Awards from this federal grant program range from \$976 to \$5,350 during the 2009-10 year. The U.S. Department of Education determines eligibility using the FAFSA.

Federal Work-Study: In this joint federal-university program, part-time work-study employment is made available to students. Students work an average of 10 hours per week and receive payroll checks monthly. Students are paid the minimum wage.

Federal Stafford Loan Program (subsidized/unsubsidized): Lenders in this federal program provide long-term, low-interest loans to students. Per academic year, freshmen are eligible for \$5,500; sophomores, \$6,500; and juniors and seniors, \$7,500. Payments may be deferred if the student is enrolled at least half-time (six hours). Information on lenders is available through the Office of Student Financial Planning or at www.ecmc.org/link/00298500/. Students whose parents are denied a PLUS loan may receive up to an additional \$5,000 in unsubsidized Stafford.

Note: All of the above programs with the exception of the North Carolina Tuition Grant require filing of the FAFSA.

Financial Assistance Alternatives

For families who do not qualify for federal or state financial assistance or whose financial assistance does not cover the entire cost of university attendance, there are several alternatives. Some of these are listed below (*contact the Office of Student Financial Planning for more information*).

Equal Payment Plan: Families may divide the cost of tuition, fees, room and board into eight (8) equal payments. There is a \$60 participation fee; however, Wingate charges no interest throughout the year. The first payment is due 10 days before the beginning of class. Subsequent payments are due the first day of each month, October-April. Payments may be made using check, cash, VISA, MasterCard or Discover.

Federal Parent Loan for Undergraduate Students (PLUS): Lenders who process the Stafford Loan for students also make available the Federal PLUS Loan for parents of undergraduate students. Interest rates are fixed at 8.5%. Repayment begins after the loan has been fully disbursed.

Additional Unsubsidized Federal Stafford Loan: This loan is for independent students enrolled at least half-time who need funds in excess to the maximum subsidized/unsubsidized Stafford Loan awards. This loan is also available to dependent students whose parents are not approved for the Federal PLUS loan.

Veterans Benefits

Veterans may qualify for financial assistance according to their length of military service. Widows and children of veterans who died or were disabled as a result of service-related injury or disease may also be eligible for educational benefits. In order for the Office of the Registrar to complete an enrollment certification, the student must have received a letter of certificate of eligibility from the Veterans Administration. Information may be obtained from the Veterans Administration or from a veterans service officer.

Financial Aid Satisfactory Academic Progress Guideline

To be eligible for any type of financial assistance, students must show evidence of satisfactory progress toward graduation. Although certain scholarships and grants require specific grade point averages, students must maintain the minimum academic requirements as outlined in the chapter on Academic Policies in this catalog.

In addition, full-time students must earn a minimum of 24 semester hours credit within the academic year, including summer school, to be eligible for financial aid the following academic year. Students enrolled full-time for only one semester must earn a minimum of 12 semester hours. Part-time students must earn all hours attempted.

Wingate will review the academic records of all students receiving financial aid at the end of the fall and spring semesters for satisfactory progress. Students not meeting the minimum requirements will be notified and will have the responsibility of making themselves eligible by the end of the next academic semester.

The maximum period of eligibility for financial aid is 10 semesters enrollment. Exceptions to this rule may be made for compelling reasons. Students denied financial assistance on any of these grounds may appeal in writing to the Financial Aid Appeals Committee. Students will receive written notification of the committee's decision.

Financial Aid Academic Progress Appeals Procedure

Students denied financial assistance for failure to maintain minimum Satisfactory Progress requirements may appeal in writing to the Financial Aid Appeals Committee. Students should plan to attend summer sessions in order to meet Satisfactory Progress guidelines. Those who attend summer school and are successful in meeting the guidelines need to inform the Office of Student Financial Planning that they have done so; they are not required to submit appeals.

Letters of appeal should specifically explain the extenuating circumstances which affected academic performance and whenever possible provide third party documentation. Appeals should also address the course of action which has been taken to correct problems and prevent further disruptions. The committee will meet and review appeals; students will be notified in writing of the committee's decision.

Please note that the financial aid appeals procedure is separate from that of the *academic reinstatement* appeals procedure through the Office of the Vice President of Academic Affairs. The Office of Student Financial Planning will gladly answer any questions regarding your financial aid appeal

Please address appeals to:
Financial Aid Appeals Committee
P.O. Box 3001
Wingate University
Wingate, NC 28174

Consumer Information Disclosures

The Higher Education Opportunity Act (HEOA) requires that colleges and universities provide specific disclosures to prospective and current students. These disclosures may be found at <http://www.wingate.edu/FinancialAid/default.asp> or by contacting the Office of the Registrar

STUDENT SERVICES

Career Counseling

The Office of Internships and Career Development provides resources to help students and alumni identify and develop skills, set and achieve career goals, and conduct a job search. Students and alumni may attend resume and interview workshops, utilize the Office of Internships and Career Development website, take personality and self-discovery assessments, visit the on-campus career library, and much more. Career-related workshops and information will be provided on both the main campus and the Metro Campus. For more information, please contact the Office of Internships and Career Development at 704-233-8024.

Computing Facilities and Smart Classrooms

Computing Facilities

Wingate University maintains several computer labs for student use. Each computer is networked so students can access the Internet and e-mail as well as their own network drives. Two computer labs are located in Herbert Bridges Hall. One lab contains 27 computers and laser printers. Software includes Microsoft Office, SPSS, Visual Studio, MS Project, and C++. The second lab contains 20 computers available for self-study. This lab is also equipped with course-specific software. The computer lab in the Ethel K. Smith Library contains 10 computers, a flat bed scanner, a negative scanner, a CD-RW drive, and a high-speed color laser printer. A variety of software, including MS Office, Maple, and Hash Animation Master, is available in this lab. Ames Turnout, the student lounge, is equipped with six computers that students can use for Internet browsing and e-mail. Two specialized labs, both located in the Burnside-Dalton Fine Arts Center, serve students enrolled in art or foreign language programs. The graphic arts computer lab contains 10 computers with graphics tablets, a flat bed scanner, and a high-speed color laser printer. Software includes Adobe Photoshop, Illustrator, InDesign, and MS Office. The foreign language lab is equipped with 15 computers and also includes audio headsets, a laser printer, and a scanner. Software available in this lab includes MS Office as well as course-specific software such as Systeme-D and Atajo. Wingate University currently provides wireless internet access in the Ethel K. Smith Library and in the Ethel K. Cafe, the honors lounge and in the Alumni conference room and lounge area.

The School of Graduate and Adult Education located in Matthews, NC is equipped with a network computer lab for student use. Each of the computers are networked so students can access the internet and email as well as their own network drives. The entire Matthews facility provides wireless internet access to all the classrooms and the student resource center.

Smart Classrooms

There are 10 Smart Classrooms available for faculty use at Metro Campus. Smart Classrooms are equipped with the latest in teaching technology. Each room is equipped with a ceiling-mounted projector, networked computer with DVD, USB inputs, a VCR/DVD, wireless mouse and keyboard, sound system, and laptop connectivity.

Library

Metro Campus students may use the the Ethel K. Smith Library, located on the University's main campus, which maintains a collection to support the curricula of the undergraduate and graduate programs. The facility houses more than 100,000 monograph volumes. The Library provides an online catalog, accessible from remote locations, offers a number of online reference databases, maintains an extensive ERIC Documents collection, and is a recognized depository for North Carolina State Documents. The Ethel K. Smith Library is staffed with highly trained, professional librarians available to assist students in their research endeavors via the employment of the many resources of a modern university library.

The Library's subscription to NCLive, a virtual library made available by the North Carolina State Library, along with additional database subscriptions provide students access to a variety of scholarly journal and newspaper titles which supplement the print holdings. All online database materials can be accessed from remote locations (via passwords). Additionally, the Library's Inter-Library Loan Department enables students to research materials comparable to those of major state universities.

A variety of study options are available in the Library: individual carrels in the Quiet Room, numerous group study spaces, and general areas for individual or group work. The building also includes an electronic instruction lab equipped with computers for interactive teaching. For those who bring their laptops to the Library, Wireless LAN access and wet carrels are available in several areas of the facility.

Professional librarians instruct incoming students in the most effective and efficient research applications available in today's academic library. The computer commons in the Reference Department is specifically designed for the purpose of Bibliographic Instruction. The goal of Bibliographic Instruction is to foster lifelong learning opportunities through information literacy and to cultivate a basic, inter-disciplinary, transferable skill set regarding applied research.

For students attending our satellite campus, Library materials can be supplied through the Library's Bulldog Delivery system. Materials are delivered from the Library via professors or others traveling between campuses.

The Ethel K. Smith Library also houses the Ethel K. Cafe (coffee shop).

For more information on the Ethel K. Smith Library, please visit: <http://library.wingate.edu>

Photo ID Cards

Students will be issued a photo ID card at the beginning of their study program. If the student should need a duplicate card, the student will be responsible for replacement costs.

ACADEMIC POLICIES

Wingate University seeks to educate students for a world that is constantly changing. In keeping with that goal, Wingate has developed a program to provide breadth of experience in the liberal arts and to develop in students an awareness of and appreciation for some major concerns of the human race. Additionally, the University feels that this broad core of general education should be balanced with a course of preparation for a vocation or profession.

The work done to fulfill the requirements for the BLS will fall into three categories: first, the basic requirements necessary for all degrees (the general education core); second, the additional requirements for a particular minor; and third, advanced and general elective courses chosen to round out the degree program. Thus, each student will be introduced to the views of diverse disciplines.

Statement of Student Responsibility

It is the responsibility of each student to fulfill his or her degree program and graduation requirements as described in the programs of study and academic policies sections in the catalog. While advisors and administrative staff may assist students who ask for help with curricular decisions, ***ultimately it is the student who is responsible for his or her choices.*** The student's signature on course planning sheets, course change forms, withdrawal forms, and other such documents indicate that the student is satisfied with each decision. Degrees cannot be awarded until all requirements and obligations to the University have been met by the student.

Graduation Requirements for BLS

To receive the Bachelor of Liberal Studies degree, a student must meet the following requirements:

- Completion of the BLS general education core requirements
- Completion of a minimum of 120 semester hours
- Completion of a minor
- Completion of a minimum of 40 semester hours of courses 300 level or above (including transfer courses)
- Maintenance of a 2.00 cumulative GPA on all college-level work and a 2.00 cumulative GPA on all courses in the minor (departments may specify grade requirements for certain courses)
- A maximum of 90 semester hours may be transferred from other accredited four-year institutions; credits transferred from a two-year institution may not exceed 60 semester hours
- No grade below "C" may be transferred to Wingate University.
- Credit for any course may apply toward a degree only once, even if the course is repeated.
- A minimum of 30 hours must be earned from Wingate University, and the last 30 hours must be taken at Wingate University
- Passing grade(s) on exit examination(s)
- Completion of a graduation application with the Office of the Registrar

Note: All financial obligations to Wingate University must be met before the diploma and/or final transcript is released to the student.

Academic Honors

Commencement

At Commencement, students with a cumulative GPA of 3.50 or higher are graduated with honors as follows:

Summa cum laude	3.90 and above
Magna cum laude	3.65 to 3.899
Cum laude.....	3.50 to 3.649

Graduation with honors is determined by the overall GPA on *all undergraduate work* attempted at any accredited school and on all credit attempted at Wingate University, although transfer credit cannot be used to raise the Wingate average.

Semester

Each semester a President's List includes those students who have earned a term GPA of 3.80 on at least 12 quality point academic hours and have no grade below a "C".

Each semester a Dean's List includes those students who have earned a term GPA of 3.30 on at least 12 quality point academic hours and have no grade below a "C"

Academic Standards: Probation and Suspension

Academic Probation

To assist students in maintaining satisfactory progress, Wingate University has adopted standards to identify students who are experiencing academic difficulty so that they can take advantage of timely interventions through academic support services. Academic probation is an indication of serious academic difficulty and is determined by the cumulative GPA that a student earns on credit courses. At the conclusion of a semester, the Vice President for Academic Affairs will notify the student by mail if the cumulative GPA is below the minimum. In such a case, the student will be placed on academic probation for the next regular semester and may be enrolled in the Applied Learning Strategies Seminar. Probation is determined only from grades at the conclusion of a regular semester; mid-semester progress reports are not included in GPA calculations. **Note: A student must have a 2.00 cumulative GPA to qualify for the baccalaureate degree.**

Minimum cumulative GPAs:

<i>Hours Attempted (includes transfer credit)</i>	<i>Minimum GPA</i>
1-23	1.600
24-56	1.800
57 or more	2.000

Academic Suspension

A student who is on academic probation at the end of two successive regular semesters will be academically ineligible for the next semester. A student who makes less than a 1.0 GPA in any given semester will be ineligible to enroll for the next semester.

An academically ineligible student who wishes to apply for reinstatement should send a written appeal to the Academic Appeals Committee, in care of the Student Success Office, to request further review of his or her academic records and academic eligibility.

A student must be in good academic standing to be eligible to take courses at another school on a transient basis, therefore, any courses taken at another college or university while the student is on academic suspension will not transfer until the student attains a cumulative 2.0 at Wingate University.

Advising

Wingate University Metro Campus is committed to providing academic advice and personal guidance for its students. The Director of Undergraduate Education will help plan the student's academic program and meet with the student periodically throughout the year. Advisors help students develop individual academic programs that include Wingate's specific degree requirements and the student's career objectives.

While advisors have resources to aid students in academic planning, the responsibility for meeting the requirements of a specific degree rests with the individual student.

Attendance

Regular class attendance is a student's obligation and a student is responsible for all the work, including tests and written work, of all class meetings.

Each faculty member defines his or her own absence policy and so informs students on the first day of classes. Students who represent the University at officially recognized activities are responsible for making necessary plans for class absence with each professor before the absence.

The University maintains the regular schedule of classes throughout the semester. Classes are not usually canceled due to inclement weather and students are responsible for all the work of class meetings missed due to inclement weather.

If a faculty member reports that a student is failing academically because of poor attendance, the student may be required to move out of campus housing.

Auditing

Students may audit courses with the permission of the professor and the Registrar. If it causes an overload, or if the student is part-time, the audit fee of \$265 is charged. This fee is not refundable if the student withdraws from the course for any reason. Students may change audit status to credit status only within the first four weeks of the semester and upon additional payment of tuition required for part-time credit or overload credit, if either applies. A for-credit course may not be changed to audit status once the mid-semester date has passed. This change requires approval of the professor and the Registrar.

Bankruptcy (Academic)

A student who has earned poor grades that may prevent him or her from graduating may petition the Academic Appeals Committee for academic bankruptcy for one complete term or for consecutive terms including all work before a given date. The bankrupt term(s) is noted on the student's transcript and the student forfeits credit for all courses during that term(s). Grades from the bankrupt period are not calculated in the student's GPA, although they remain on the transcript. All grades are included in the calculation of the GPA for honors at graduation. To be considered for bankruptcy, a student must demonstrate that:

- Poor performance for the term(s) for which bankruptcy is requested is not typical;
- Poor performance was due to extenuating circumstances;
- The cause of the poor performance has been alleviated, and the student has displayed responsible scholarship.

Once bankruptcy status has been granted, the action is irreversible. A student may request bankruptcy once only.

Students granted bankruptcy may request a letter of explanation to accompany the transcript when sent to a prospective employer or to other institutions.

Certain colleges, universities, and professional schools do not honor a bankruptcy policy.

Catalog Year

A student's catalog year is normally that of his entering academic year or year of readmission. A student who has been absent for two consecutive semesters (including the semester of withdrawal, if applicable) must meet the catalog requirements for graduation in effect at the time of readmission. A student may request graduation under any catalog published following his enrollment, if the catalog is no more than six years old at the time of graduation. Students entering a certification program should check with the division head of their program; specific requirements in a new catalog may need to be met for certification purposes.

Charlotte Area Educational Consortium (CAEC)

Wingate participates in an educational consortium with 25 other institutions in the greater Charlotte area. Students can take a class or classes at one of these member institutions; the following policies apply:

- Wingate students enrolled as full-time undergraduates on the main campus during a fall or spring semester can take courses offered on-campus at a cooperating institution. Consortium classes are not available during the summer.
- Cross-registration is done on a space-available basis on the campus to be visited. Students are not required to pay additional fees unless the student registers for more than 18 hours total.
- Wingate students provide their own transportation.

Further details are available from the Office of the Registrar.

Class Level

A student's class level is determined by the total number of credits earned from Wingate University, accepted transfer credit from other colleges/universities, and from credit-by-exam sources approved by Wingate University (such as Advanced Placement Exams -- see *Credit by Examination* for minimum scores and approved exams). Students are classified as follows:

<i>Freshman</i>	<i>1-23 hours earned</i>
<i>Sophomore</i>	<i>24-56 hours earned</i>
<i>Junior</i>	<i>57-86 hours earned</i>
<i>Senior</i>	<i>87 or more hours earned</i>

Course Numbers

Course numbers have the following meanings:

100-199	Primarily for first-year students, but may be taken by all students
200-299	Primarily for sophomores, but may be taken by all students
300-499	Primarily for juniors and seniors
500-799	Graduate and professional courses

Note: Courses numbered below 100 do not count toward meeting degree requirements.

Commencement

A student must complete a Commencement Application for the Office of the Registrar the semester prior to intended graduation. A student will have one opportunity to walk in Commencement. December and May completers are expected to be present at the May ceremony to receive a diploma. If a student cannot participate, he/she should inform the Office of the Registrar at least 30 days before Commencement.

A student who will complete all required classes in August can participate in the May ceremony only if he/she:

- Has a minimum cumulative GPA of 2.0
- Has a 2.0 GPA in the major
- Can meet all requirements for the degree by the August graduation date
- Can complete all classes at Wingate University (not off-campus)
- Has registered and paid for all required classes prior to Commencement
- Has a clear financial account with the Business Office

Credit by Examination

Students may earn a maximum of 30 hours toward the baccalaureate degree through an approved credit-by-examination source prior to enrollment. Upon receipt of official scores, the Registrar will award credit based upon guidelines established by the appropriate academic department depending upon the subject of the exam. In general, accepted scores will fall in the following ranges:

- scores of 3, 4, or 5 on the Advanced Placement of the College Entrance Examination Board (AP) achievement tests
- scores of 5, 6, or 7 on the Higher Level Examinations of the International Baccalaureate (IB)
- scores of 50 or higher on subject exams of the College Level Examination Programs (CLEP)
- scores that rank the student at the minimum of the fiftieth percentile of the testing group on DANTES Subject Standardized Tests (DSST).

Departmental Examination

A student may challenge a Wingate University course for credit under the following guidelines:

- The student must be enrolled in the course before challenging for credit.
- A student may earn no more than six hours of credit by departmental examination in any given semester.
- A full-time student may request the opportunity to demonstrate proficiency anytime before midterm. The student must secure permission from the professor who will administer the examination, from the department chair, from the Vice President for Academic Affairs, and from the Registrar. The necessary form may be secured from the Office of the Registrar. Before an exam is given, the student must pay a \$265 non-refundable fee to the Business Office. If proficiency is demonstrated in the first week of classes in any semester, the student will be permitted to enroll in another course.
- Students enrolling in another course in a given semester will pay a fee of \$633 for each credit hour more than 18 if the total credits attempted in that semester exceed 18.
- In any course involving laboratory experience, credit by examination must be earned by separate examinations in the lecture and laboratory portions of the course.
- Courses requiring proficiency in specific methods and/or techniques (*performance groups, supervision, and/or observations in the field*) are excluded from credit by examination.
- Credit will not be given for a prerequisite to a course for which the student has already received credit.
- The examination and its evaluation will be a collective decision of the departmental faculty.
- When proficiency is demonstrated, credit by examination (CE) will be shown on the transcript, but no grade points will be awarded.
- The acceptability for transfer to other colleges or universities of credit so earned is not guaranteed.
- Part-time students must pay a \$265 non-refundable fee to the Business Office before an examination is given. Additionally, if the student passes the examination, the student must pay to the Business Office one-half of the current per-semester-hour charge for the credit earned. Payment of all fees must be made to the Business Office before the recording of the grade on the student's transcript.

Directed Study

In rare instances, it may be necessary for a student to take a catalog course on an individual basis. The dean and the faculty member must approve such a request. Approval is granted only under certain conditions:

- The student must have a cumulative GPA of 2.00
- A student will not be allowed to take a directed study course to repeat a course in which a grade of "D" or "F" was previously earned.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act of 1974, commonly known as the Buckley Amendment or FERPA, was passed and put into effect in January 1975. The law regulates the use and disclosure of personal information in educational records and permits a student to inspect what material is maintained in those records. A copy of the Family Educational Rights and Privacy Act of 1974 is on file in the Office of the Dean of Students in the Dickson-Palmer Student Center.

A full statement pertaining to the University's compliance with the Buckley Amendment is printed each year in the *Student Handbook* and is also available on the University website (www.wingate.edu/acad/registrar/registrar13.aspx).

Grade Key

Students are evaluated continually during the semester and grades are assigned at the conclusion of the course. Final examinations are given on work covered during the entire semester. The following grading symbols are recorded:

A	Excellent
B	Above average
C	Average
D	Passing
F	Failure
P	Pass (<i>for courses offered on P/F basis</i>)
I	Incomplete
CE	Credit by Examination
NG	No Grade (Science lab grade is factored into lecture grade.)
W	Withdrawal
R	Indicates the course has been repeated; the letter grade to the right of the "R" is the new grade that replaces the previous grade (<i>see repeat course policy</i>).

NOTE: Minus (-) or plus (+) signs may be attached to each grade of "A", "B", "C", and "D", but this does not affect the quality points assigned for those grades.

Grade Point Average (GPA)

The student's GPA is calculated by dividing the quality points received by the number of hours attempted. The grade of "A" carries four quality points per credit hour, a "B" three, a "C" two, and a "D" one quality point.

A course in which credit is given on a pass/fail basis is not used in the calculation of the GPA if a grade of "P" is earned. The grade of "F" on a P/F course is used in the GPA calculation. An average grade of "C" on all hours attempted is required for graduation.

Grade Reports

Reports of progress are kept by the University on all students. Updated grade reports are available online via IRISLink one week after exams have ended.

Honor Code

Membership in the Wingate University community is a privilege conferred by reason of demonstrated merit and sustained by a continuing commitment to high standards of performance and conduct. The University expects that all members of the community will voluntarily conduct themselves in a manner reflecting respect for all other members of the community. It is the responsibility of all Wingate University faculty, staff, and students to report any suspected violators of the Honor Code.

The **Honor Code** states that:

- Wingate University students do not lie, cheat, steal, or plagiarize, nor do they tolerate in their company the presence of one who does.
- Wingate University students conduct themselves at all times in a manner that is conducive to the maintenance of a strong, positive environment for study and learning.
- Wingate University students obey the rules and regulations of the University as outlined in the online *Student Handbook*.

Incompletes (Grades of "I")

A student may petition a faculty member for an extended amount of time to complete a course in which the student is regularly enrolled. The following circumstances apply:

- The student must demonstrate that extenuating circumstances exist that prevent completion of the course(s) according to the University calendar. In this case, the faculty member may assign a grade of "I" showing that some requirement of the course is not yet complete.
- It is the student's responsibility to initiate steps with the professor to change this grade.
- Until the grade of "I" is removed it will be averaged as an "F" on the student transcript.
- A grade of "I" which has not been completed within 30 calendar days of the next regular semester will automatically become an "F."
- A faculty member may submit a written request on behalf of the student to the Office of the Vice President for Academic Affairs to extend the deadline. When doing so, the faculty member will impose a new deadline.

Independent Study

Independent study involves an arrangement between a student and a professor approved by the student's advisor for exploration of a particular subject or topic. The arrangement is normally initiated by the student who has in mind specific goals. The necessary form may be obtained from the Metro Campus Office.

Candidates for the baccalaureate degree are encouraged to complete one course of independent study; some programs require at least one course of this nature. Each department offering a baccalaureate program has a course numbered and identified as independent study. The course may count toward the requirements for the major or as an elective if a student wishes to pursue independent study in a non-major area.

Each independent study arrangement must be approved both by the chairperson of the division in which the student is doing the study and the dean at least 30 days before the onset of the study itself. Ordinarily, a student may enroll in only one three-hour independent study each semester. **A 2.00 cumulative GPA is required for all students engaging in independent studies.**

Students whose preparation and experience offer the opportunity for a highly individualized baccalaureate program may, in consultation with the advisor, present for approval a program with a large component of independent study. Students whose baccalaureate plan includes more than nine hours of independent study and more than 12 hours in an internship, practicum, etc., must submit an outline of their baccalaureate program to the Academic Affairs Committee for approval.

Independent studies should be completed by the end of the semester of enrollment. Incompletes are to be given only for medical and extenuating circumstances. Completion deadlines must be rigidly maintained.

Internships and Practicums

Baccalaureate programs at Wingate University may include practical experience as a major constituent. Plans for internships and practicums should be made with both academic competency and career plans in mind. The experience should integrate various elements of the student's academic program. This determination will be made by the student, the advisor, the appropriate department, and the Vice President for Academic Affairs. To receive credit for an internship or practicum, the student must:

- Submit a completed Internship Learning Contract to the Metro Campus Office at least 30 days before the beginning of the experience
- Have a minimum cumulative 2.00 GPA

Overload

Four courses (*12 hours*) per semester are considered a usual course load. A student may choose to take up to 18 hours per semester. Permission to take more than 18 hours must be obtained from the Office of the Vice President for Academic Affairs. This permission is not given to students with less than a 2.00 cumulative GPA.

After the drop/add period, a charge of \$265 is assessed for each hour more than 18. There is no refund of this fee, regardless of whether or not a student withdrew from a class or classes).

Registration and Schedule Changes

A student registers for courses in consultation with his/her academic advisor. Each student should make an appointment with the advisor during the registration period, the dates of which are published in the academic calendar.

Drop/Add

During the first four days of a regular semester, a student may drop and/or add courses to his or her schedule in consultation with the academic advisor. A course that is dropped during the drop/add period is entirely deleted from the student's record. It is the student's responsibility to make up all assignments missed prior to adding a course.

Withdrawal from a Course

After the drop/add period, a student can no longer add a course to his/her schedule. A student can, however, withdraw from a course (until the deadline) and receive a grade of "W", which carries no academic penalty. The student must initiate this process with the academic advisor. After obtaining both the advisor's signature and the signature of the appropriate instructor, the student must take the withdrawal form to the Metro Campus Office. A student will not be considered withdrawn from a course and given a grade of "W" until the Registrar has processed the withdrawal form. A student may withdraw from a course up to one week into the session to receive a "W" on the academic record. Refunds will not be given for classes once the drop/add period closes. This includes dropping below 12 semester hours or decreasing an overload of semester hours.

Repeat Course Policy

A student may repeat a course that was previously completed. Only the last grade earned is used in the calculation of the GPA. All grades are shown on the transcript. A course may be repeated twice under this policy. This applies only to courses taken and repeated at Wingate University. All grades are included in the calculation of the GPA for honors at graduation. The student is responsible for informing the Metro Campus Office any time a Wingate University course is repeated.

A student may not repeat a course that is a prerequisite for a course for which credit has already been earned.

A student may repeat a course under the repeat policy a maximum of two times. Retaking a course more than twice will not remove the last grade from the GPA.

A student may not transfer in a course from another institution to count as a repeat of credit already taken at Wingate University.

Student Status (Full/Part-Time)

A student who is enrolled in 12 semester hours or more is considered a full-time student. A student who is enrolled for less than 12 semester hours is considered a part-time student.

Summer Sessions

Wingate University offers summer sessions classes. **No tuition refunds are made during summer enrollment once classes have begun.** Students may withdraw from summer school up to one day after mid-session without an academic penalty. The same high standards of the University are maintained with regular faculty members serving as instructors.

Transient Study

(Permission to take courses at another institution)

Wingate students who wish to take a course or courses at another institution and transfer that credit to Wingate must obtain permission from the Metro Campus Office *before* taking the course. Likewise, permission must be obtained *before* taking any credit-by-exam vehicle.

- Students must have a 2.00 GPA and may not use the transient course(s) to improve a grade(s).
- For Fall and Spring a student must be enrolled full time (12 credits) at Wingate University and must not take more than 6 credits at another institution.
- For the summer session, students do not have to be registered at Wingate University and there is no restriction in the number of credits that a student may take.
- Transient course(s) will only be approved from a school that is accredited. Also, 100/200 level courses taken at community colleges may not substitute for 300/400 level courses.
- Students at the Metro Campus must complete their last **30** credits through Wingate University. Any deviation from this residency policy requires approval of the Vice President for Academic Affairs.
- While transfer credits of grade "C" or higher are accepted from other institutions, course work taken at other institutions does not raise a Wingate student's cumulative GPA.
- Coursework from other institutions will be considered in determining graduation honors designations, even when it cannot raise the Wingate average.

Regular Semester (Co-Registration)

During pre-registration and registration for the fall and spring semesters, full-time undergraduate students will be allowed to co-register at area institutions provided that Wingate University does not offer the selected courses during the same semester. This registration process is initiated in the Metro Campus Office and requires the approval of the department chair or program coordinator. All students who are approved for transient study during the semester must be enrolled for a minimum of 12 credit hours at Wingate and will not be allowed to co-register elsewhere for more than six credit hours. An overload analysis will be made on the total number of semester credit hours taken at Wingate University added to the total number of semester credit hours taken simultaneously as transient study.

Transcripts

The official academic record for each student is maintained in the Office of the Registrar. A student has access to the official record during normal office hours.

A student may receive copies of the official transcript by making a written request or by signing a release form in the Office of the Registrar. Unofficial transcripts can be printed by the student using the web-based student information system.

Transcripts will not be released if the student's account with the University is delinquent.

Withdrawal from the University

Temporary Leave of Absence

To be granted a temporary leave of absence, a student must submit documentation from an appropriate individual or qualified professional to the Metro Campus Office. The Metro Campus Dean will recommend to the Vice President for Academic Affairs whether a leave of absence or withdrawal is appropriate. For students who are granted a leave of absence, the Metro Campus Dean may require documentation from a qualified professional indicating the student is prepared to return to Wingate.

A temporary leave of absence provides the student with the right to return to the University (in the semester following the leave of absence) without re-application. The student will be allowed to register for University courses at the time designated for his or her class (i.e., junior, senior, etc.). If the student subsequently requests an official withdrawal from the institution, all University refund/repayment policies (as outlined on page 15) will apply. Questions about Title IV student loan deferment (i.e., Federal Stafford Loan) while on a temporary leave of absence should be addressed to the Office of Financial Planning.

Involuntary Withdrawal

In certain cases, a student may forfeit academic responsibility during a semester by:

- Persistent failure to complete classroom assignments;
- Habitual class absence; and/or
- Disruption and disturbance of fellow students.

In such cases, the student may be required to withdraw from the University. The Metro Campus Dean will investigate cases of forfeiture of academic responsibility. The Metro Campus Dean will determine if withdrawal is appropriate after meeting with the student. Appeals of involuntary withdrawals may be made to the Vice President for Academic Affairs within 48 hours of notification of the withdrawal action. The decision of the Vice President for Academic Affairs shall be final.

Voluntary Withdrawal

Any student voluntarily leaving the University before the close of the term must withdraw officially. The student initiates the withdrawal procedure with the Metro Campus Dean. The withdrawal form must be signed by the various University officials listed on the form. The withdrawal process is completed at the Business Office.

The deadline for withdrawal is one week into the session. A student who withdraws by the deadline and has settled all accounts with the University will receive grades of "W" for the semester. A student who withdraws after the deadline will receive grades of "F" for the semester.

In cases where extenuating circumstance warrant it, a student may receive grades of "W" from the University after the deadline has passed. The student who wishes to make this appeal should submit a letter and any other supporting documentation to the Office of the Vice President for Academic Affairs detailing the reason(s) for the request. If the appeal is accepted, the Registrar will change the semester grades from "F"s to "W"s. Appeals will only be considered for those students who complete the appeal process before the first day of the final exam period of the semester of voluntary withdrawal.

BACHELOR OF LIBERAL STUDIES DEGREE

The Bachelor of Liberal Studies (BLS) degree is a baccalaureate degree especially designed for adult students who are interested in a personal curriculum and for individuals whose college careers may have been interrupted. For many students who attended one or more institutions in the past, this allows for the application of previously-earned college credits toward a Wingate degree without having to start over in a different major.

The degree consists of three parts:

- **General Education Core** (36-37 hours)
- **Minor** (18 hours) Choose one:
 - Business Administration
 - Communication Studies
 - Human Services
- **Electives** (65-66 hours)
 - Students must choose a combination of general (100/200) level and advanced (300/400) level electives to ensure that a minimum of 40 hours of the BLS total are at the 300/400 level

BLS Degree Requirements

Minor Requirements

Business Administration Minor

Electives.....(18)

Choose any six of the following courses: Business 305/308; Computer Science 330; Finance 310/318; Management 306/313/315/416; Marketing 341/411/422

Exit Exam.....(0)

Human Services Minor

Core.....(6)

Psychology 206

Human Services 321

Electives.....(12)

Social/Developmental Psychology (3): Psychology 208/311/Sociology 204

Counseling/Clinical Psychology (6): Psychology 315/322/407

Cultural Diversity (3): Sociology 330/335

Exit Exam.....(0)

Communication Studies Minor

Electives.....(18)

Choose any six of the following courses:

Communication 310/315/340/410/415/450; Marketing 422

Exit Exam.....(0)

BLS General Education Core

<u>Course</u>	<u>Hours</u>
Communication.....	12
English 110: University Writing and Research (3) AND English 102: College Writing and Research Methods (3) AND Literature Elective (3) AND Communication 101: Public Speaking (3)	
Fine Arts.....	2-3
Art 110 or Music 106 OR Fine Arts GER as listed in NCCC articulation agreement	
Religious Studies	6
Religion 110: Introduction to the Bible (3) OR Religion 120: Old Testament Narratives of Faith (3) OR Religion 130: Jesus and the Gospels (3) AND Religion 481: Religion, Ethics, and Technology in Medical Care (3) OR Religion 482: Religion, Ethics, and Technology in Economic Life (3) OR Religion 483: Religion, Ethics, and Technology in Environmental Concerns (3)	
Social/Behavioral Sciences.....	9
History 101: World Civilization I (3) AND History 102: World Civilization II (3) AND Social/Behavioral Science Elective (3) <i>The Social/Behavioral Science requirement is met by any course in Economics, Geography, History (except History 101/102), Political Science, Psychology, or Sociology</i>	
Science and Mathematics.....	6-7
Mathematics (3), excluding Math 100: Intermediate Algebra AND Science (3-4)	
Exit Exam.....	0

COURSE DESCRIPTIONS**Art (ART)****Art 110. Focus on Visual Arts**

Introduction to the visual arts, including creative processes in both two and three dimensional media. Students will also gain an appreciation of the role art plays in their lives, and its importance to societies past and present. Lecture format.

Recommended for non-Art majors

Credit: 2 hours

Business (BUS)**Business 101. Introduction to Business**

Role of business in society; careers in business; and introductory material concerning each of the functional areas of business studies.

Credit: 3 hours

Business 305. Legal Environment of Business

General principles of law applicable to the business setting and how they are integrated into the business environment by way of problem solving and decision making. Credit may not be applied toward graduation for 303, 304. Course only available to junior and senior business majors.

Credit: 3 hours

Business 308. Business Statistics

Use of statistics for decision making; statistical description; frequency distributions; significance testing, sampling and other statistical techniques as applied to business problems.

Prerequisite: Math 117 or 120

Credit: 3 hours

Communication (COMM)**Communication 101. Public Speaking**

Fundamental techniques and basic principles essential to effective public speaking.

Credit: 3 hours

Communication 201. Mass Communication

Role of mass media in American society. Emphasis on the impact of technological, economic, social, and governmental factors.

Credit: 3 hours

Communication 250. Visual Communication

The study of visual theory and practices of visual communication. Involves production of short video programs and editing. Students typically create a news package and/or photography, video or web-based projects. May involve initial exposure to principles of film-making.

Credit: 3 hours

Communication 310. Public Relations: Principles and Practices

Definition of public relations, identification of publics and overview of public relations practice in for profit and non-profit settings. Media relations, crisis communications.

Credit: 3 hours (Spring)

Communication 315. Public Relations: Cases, Campaigns and Strategies

Use of the case study methods to devise solutions to public relations problems, design and execution of public relations campaigns. (Even number Spring semesters or as needed).

Credit: 3 hours (Even number Spring semesters or as needed)

Communication 340. Intercultural Communication

Examination of the influence of cultural difference on communication.

Credit: 3 hours (Spring, even years)

Communication 410. Persuasion

The study of theories of social influence and persuasion from the Classical period to the present. Emphasis on understanding the role of persuasion in cultural and individual contexts such as mass mediated, visual, interpersonal, public argument and in major careers and professions (law, medicine, media, government, public relations, business). Application of theoretical concepts in oral and written projects.

Credit: 3 hours (Fall/Spring odd years)

Communication 415. Interpersonal Communication

Principles and techniques of effective dyadic and interpersonal communication.

Credit: 3 hours

Communication 450. Group Communication

Exploration of communication processes in groups. Emphasis on techniques of group decision making and problem solving.

Credit: 3 hours

Communication 465. Nonverbal Communication

Analysis of nonverbal human communication and its significance in various settings

Credit: 3 hours

Communication 470. Political Communication

The purpose of this course is to study the nature and function of political communication in different historical and cultural contexts. Special attention will be given to the roles of language and visual imaging in politics. Political campaigns, political issues, and the role of mass media in politics will be considered.

Credit: 3 hours

Communication 475. The Rhetoric of Social Movements

This course examines the role of communication in major social movements in American and international history. These include the Civil Rights Movement, the Labor Movement, the Women's Movement for Suffrage and Liberation, Anti-War Movements, Anti-Apartheid Movements, and Environmental Movements.

Prerequisite: junior class standing

Credit: 3 hours

Communication 497. Exit Examination

Required in the last semester before graduation. Graded on a P/F basis.

Credit: 0 hours

Computer Science (CS)

Computer Science 330. Management Information Systems

Designed to provide an appreciation for the role computer systems play in a business environment. Topics will include an introduction to relational database management systems, how to manage and access information in a relational database, and various business related software applications.

Prerequisite: Computer Science 104/110/120

Credit: 3 hours

English (ENG)

English 110. University Writing and Research

Emphasis on writing expository essays, conducting research, and reading discursive prose.

Credit: 3 hours

English 102. College Writing and Research Methods

An introduction to literary genres, including one or more classic texts and selected critical responses to them. Emphasis on writing critical essays and preparing the research paper.

Prerequisite: English 100 with a "C" or better/101/101H

Credit: 3 hours

English 203. Early American Literature

Representative American writers from the Colonial through the Romantic period.

Prerequisite: English 102

Credit: 3 hours

English 204. Modern American Literature

Representative American writers from the Civil War period to the present.

Prerequisite: English 102

Credit: 3 hours

English 205. Major World Authors

Selected world writers from classical through the modern period with an emphasis on those other than Anglo-American.

Prerequisite: English 102

Credit: 3 hours

English 210. Major British Authors I

Representative British texts from *Beowulf* through the Restoration.

Prerequisite: English 102

Credit: 3 hours

English 211. Major British Authors II

Representative British authors from the Romantic movement through the contemporary period.

Prerequisite: English 102

Credit: 3 hours

English 305. Autobiography as Literature

Study of major literary autobiographies from antiquity to the present. Research in autobiographical theory and analysis of the types of literary autobiography. Final project will be the composition of an original autobiographical narrative.

Prerequisite: English 102

Credit: 3 hours

English 308. African-American Literature: A Survey

African-American literature, including prose, poetry, and drama, from the 18th century to the present. Emphasis on movements and developments in writing by black Americans, from slave narratives to the novels of Toni Morrison.

Prerequisite: English 102

Credit: 3 hours

English 307. Jewish-American Literature

Fiction, autobiography, poetry, cultural theory, and literary criticism related to Jews in America.

Prerequisite: English 102

Credit: 3 hours

English 309. Native American Literature

Survey of Native American literature and culture from the 1770s to the present, with special attention to contemporary Native American authors.

Prerequisite: English 102

Credit: 3 hours

English 310. Studies in Fiction

Novels and short stories from various periods with emphasis on forms, ideas, and techniques.

Prerequisite: English 102

Credit: 3 hours

Finance (FINA)**Finance 310. Personal and Small Business Investment Strategies**

An introductory finance course focusing on personal and small business investment strategies.

Financial planning; the study of various investment options, including stocks, bonds, and mutual funds; diversification; and capital preservation concepts.

Prerequisites: Math 112, Economics 222

Credit: 3 hours (Metro Campus BLS students only)

Finance 318. Financial Management

Introduction to the finance function of organizations and the long run decisions faced by firms.

The general institutional environment facing firms and other entities will be covered. Valuation principles and present value techniques are developed and applied to securities prices and firms investment decision. An understanding of basic principles of accounting, economics, and elementary algebra are needed to succeed in this course.

Prerequisites: Accounting 253/Economics 221 or 222/Math 117 or 120

Credit: 3 hours

History (HIST)**History 101. World Civilization I**

Major civilizations of the world; historical developments to the 16th century.

Credit: 3 hours

History 102. World Civilization II

Major civilizations of the world; historical developments from the 16th century to present.

Credit: 3 hours

History 311. History of North Carolina

History of North Carolina within the context of growth of United States. Colonial role, development of a sectional outlook, and emergence of national prospective.

Credit: 3 hours

Human Services (HS)**Human Services 321. Introduction to Human Services**

Exploration of human service delivery systems. Survey of the field and clarification of vocational choice.

Prerequisite: Junior standing/consent of instructor.

Credit: 3 hours

Human Services 497. Exit Examination

Required in the last semester before graduation. Graded on P/F basis.

Credit: 0 hours

Management (MGMT)**Management 302 Principles of Management**

Principles underlying the organization, management, and operation of business activities. Emphasis on the creation and maintenance of the administrative organization, the definition of goals, and the diagnosis and solution of problems which may result from changing conditions.

Prerequisite: Sophomore standing/consent of instructor.

Credit: 3 hours

Management 306. Managerial Communication

Practice in frequently prepared written communications, media, memoranda, letters, instructions, procedures, proposals, and guidelines. Integration with oral dimensions; interpersonal and technological considerations.

Credit: 3 hours

Management 313. Human Resource Management

Procurement, development, utilization, and maintenance of an effective work force.

Prerequisite: Management 302

Credit: 3 hours

Management 315. Small Business Management/Entrepreneurship

This course provides study of the small business sector within a free enterprise system; examines the startup process; and reinforces managerial techniques for the continuing success of small firms.

Prerequisites: Management 302, Marketing 301, Finance 318

Credit: 3 hours

Management 411. Special Topics in Management

Special topics relating to distribution/transportation, industrial purchasing, corporate restructuring, emerging technologies, or other special management topics. May be taken at the junior or senior level and up to three times as topics will vary.

Prerequisite: Consent of instructor

Credit: 3 hours

Management 416. Organization Theory and Behavior

Impact of different types of markets, technologies, and other factors on the design of organizational structures and the behavior of organization members. Leadership in the goal-directed organization including conflict management, motivation, communications, and decision-making.

Prerequisite: Management 302

Credit: 3 hours

Management 497. Exit Examination

Required in the last semester before graduation. Graded on P/F basis.

Credit: 0 hours

Marketing (MARK)**Marketing 301. Principles of Marketing**

Marketing organization and methods with emphasis upon functions and channels as they relate to the manufacturer, wholesaler, and consumer.

Credit: 3 hours

Marketing 341. Consumer Behavior

Examination of the cultural, social, and individual factors affecting consumer decision processes and usage. Additional focus is on how these factors are incorporated in marketing strategies.

Prerequisite: Marketing 301

Credit: 3 hours

Marketing 411. Special Topics in Marketing

Special topics related to marketing and its many different applications such as services marketing, generational marketing, and hospitality/tourism. May be taken up to two times as topics vary.

Prerequisite: Marketing 301

Credit: 3 hours

Marketing 422. Marketing Communications Strategy

Emphasis on Integrated Marketing Communications and its role in the marketing mix. All aspects of promotion strategy including advertising, public relations, direct mail, sales promotion, and personal selling are reviewed along with their critical roles for company success. A basic understanding of the principles of marketing is necessary for students to maximize their learning experience in this course.

Prerequisite: Marketing 301

Credit: 3 hours

Mathematics (MATH)**Mathematics 109. Elementary Statistical Methods**

An introduction to probability and statistics through the central limit theorem, with emphasis on the collection, presentation, and analysis of data relating to the humanities and social sciences.

Restricted to students who do not have credit for an upper-level statistics course.

Credit: 3 hours

Mathematics 112. College Algebra

Algebraic operations as applied to polynomials, linear functions, quadratic functions exponential functions, equations, inequalities, and systems of equations. Selected topics in analytic geometry are included where possible. This course requires the minimum of a TI-83 calculator. Restricted to students who do not have credit for Math 115, 117, or Math 120.

Prerequisite: Two years of algebra and one year of geometry

Credit: 3 hours

Mathematics 115. Precalculus

Linear and quadratic functions, polynomial and rational functions, exponential and logarithmic functions, trigonometric identities. This course requires the minimum of a TI-83 calculator. Restricted to students who do not have at least a C in Math 120.

Prerequisite: Algebra I, Algebra II, and one year of geometry

Credit: 4 hours

Mathematics 116. Quantitative Reasoning

Quantitative literacy and the development of problem solving skills are encouraged through an introduction to statistics, logic, and personal finance. The problems investigated will be context driven. An outline of topics to be covered include, but are not limited to, critical thinking strategies through the study of statements and arguments, financial fundamentals including loans, credit cards and mortgages, and a survey of statistical studies and the development of criteria necessary to establish causality and correlation.

Credit: 3 hours

Music (MUS)**Music 106. Music in Western Civilization**

Designed to acquaint students with elements necessary for the understanding of Western Civilization art music. Vocabulary of musical terms and opportunity to become an informed listener. Class lectures, recorded music, live concerts and recitals. Fulfills Fine Arts General Education Requirement. Three class hours per week.

Credit: 3 hours

Psychology (PSYC)**Psychology 101. General Psychology**

Psychology is defined as the science of behavior and mental processes. This course is designed to introduce students to the types of behavior and mental processes that psychologists deal with. Students will be introduced to both clinical and nonclinical topics.

Credit: 3 hours

Psychology 206. Introduction to Critical Thinking and Research Design (SOC 206)

The design and implementation of quality psychological research is based on core scientific thinking. The student in this course will be instructed on how to read, write and think like a psychological scientist. The student will further be introduced to basic concepts of experimental and correlational design in psychological science. Emphasis on reading and analyzing essays on psychological concepts as well as original, peer-reviewed journal articles. The course will culminate with the completion of an APA-style research proposal as a term-project.

Prerequisite: Psychology 101/Sociology 101; Math 209

Credit: 3 hours

Psychology 208. Child Psychology

Provides an overview of the major theories and concepts of child development and psychology. Developmental models and contemporary research are presented addressing the physical, cognitive, emotional, and social changes that occur from pre-natal development to late childhood. Emphasis is placed on issues influencing children such as culture, gender, parents, peers, and education.

Prerequisite: Psychology 101/Junior standing

Credit: 3 hours (Fall)

Psychology 311. Adulthood and Aging

Explores theory and research on physical, cognitive, social, and personal development from early through late adulthood. Topics addressed include issues related to work, family, friendships, grief, and death. Models of successful aging will be highlighted.

Prerequisite: Psychology 101/Junior standing

Credit: 3 hours (Fall)

Psychology 315. Psychopathologies

Dynamics of abnormal behavior with an emphasis on the social/environmental etiology. Issues involved in the definition, classification, treatment and prevention of disturbed patterns of behavior.

Prerequisite: Psychology 101, Junior standing

Credit: 3 hours (Fall)

Psychology 322. Introduction to Counseling

Examination of principles and techniques of counseling emphasizing the development of skills in verbal and non-verbal communication.

Prerequisite: Psychology 101, Junior standing

Credit: 3 hours (Spring)

Psychology 407. Psychotherapy: Theory and Method

Introduction to selected therapies widely used in the treatment of individuals and the enhancement of personal well-being.

Prerequisite: Psychology 101

Credit: 3 hours (Fall)

Religion (REL)**Religion 110. Introduction to the Bible**

Origin and development of Biblical writings, tracing major themes, and relating Judeo-Christian culture to life in the modern world.

Credit: 3 hours

Religion 120. Old Testament Narratives of Faith

Introduction to the historical narratives of the Old Testament, with special focus on major figures and events (*example: Moses and the Exodus*).

Credit: 3 hours

Religion 130. Jesus and the Gospels

Environment, personality, work, and teachings of the historical Jesus.

Credit: 3 hours

Religion 481. Religion, Ethics and Technology in Medical Care

The interplay of religion, ethics and technology, particularly as manifested in the moral choices of patients, professionals, and citizens in modern medical care.

Prerequisite: Senior standing/consent of instructor

Credit: 3 hours

Religion 482. Religion, Ethics and Technology in Economic Life

The interplay of religion, ethics and technology, particularly as manifested in the personal, professional, and corporate choices of life.

Prerequisite: Senior standing/consent of instructor

Credit: 3 hours

Religion 483. Religion, Ethics, and Technology in Environmental Concerns

The interplay of religion, ethics and technology, particularly as manifested in the moral issues of living responsibly in the biosphere and coping conscientiously with environmental crises.

Prerequisite: Senior standing/consent of instructor

Credit: 3 hours

Science (SCI)**Science 101. Earth Science**

Surface configurations and internal structure of the earth and processes modifying its form. Consideration of time, universe, and space probing as they relate to planet Earth. Three hours lecture, three hours lab. Intended primarily for education majors.

Credit: 3 hours

Sociology (SOC)**Sociology 101. Introduction to Sociology**

This course is designed to familiarize students with basic sociological concepts, issues, and methods of analysis. The course will explore ways in which society and social institutions constrain and structure human actions, and conversely how humans shape society.

Credit: 3 hours

Sociology 102. Social Problems

Analysis of major social problems in contemporary society. Includes examination of multiple points of view about possible causes, and the use of empirical social scientific research to evaluate causes and consider solutions to address such problems.

Credit: 3 hours (Spring, alternate years)

Sociology 204. Marriage and the Family (*Women's Studies 204*)

This course applies the sociological imagination to the study of marriage and family in a social and historical context, encouraging the student to see the connection between families and social change in the larger society.

Credit: 3 hours

Sociology 205. Gender Roles in Society (*Women's Studies 205*)

This course examines the present roles and images of American women and men and the socio-historical foundation of these roles and images. Students will gain a broad understanding of gender roles cross-culturally. The course integrates theory and research on gender and how gender intersects with other social categories such as race, social class, ethnicity, religion, age, and sexuality.

Credit: 3 hours (Spring)

Sociology 206. Behavioral Science Methodology (Psychology 206)

The design and implementation of quality psychological research is based on core scientific thinking. The student in this course will be instructed on how to read, write and think like a psychological scientist. The student will further be introduced to basic concepts of experimental and correlational design in psychological science. Emphasis on reading and analyzing essays on psychological concepts as well as original, peer-reviewed journal articles. The course will culminate with the completion of an APA-style research proposal as a term-project.

Prerequisite: Psychology 101/Sociology 101; Math 209

Credit: 3 hours

Sociology 301. Deviant Behavior

Examination of major sociological theories of the cause and consequences of deviant behavior. Includes consideration of norms and deviation from such norms in various societies. The course focuses specifically on: non-conformity (i.e. non-criminal deviations from social norms), the consequences and possible benefits of such deviations; crime, including theories and research on its causes, possible forms of prevention and society's response to crime; mental illness, including comparison of psychological and sociological perspectives to explain and respond to mental illness.

Prerequisite: Sociology 101/102

Credit: 3 hours (Fall)

Sociology 330. Social Stratification

This course focuses upon social stratification and social inequality theoretically, empirically, comparatively, and historically. Dimensions of inequality such as class, status, and power will be examined as causes and consequences of social structure. Specific attention directed to social stratification based on race, class, age, and gender.

Prerequisite: Sociology 101, junior standing/consent of professor.

Credit: 3 hours (Fall)

Sociology 335. Race in Society

This course examines the definition and consequences of race and racism, including racially motivated prejudice and discrimination. Current and historical conditions are examined, and the issue of race in the U.S. and in other nations of the world is discussed. Specific topics include: The social, biological and genetic bases of "race." Race as social fiction: comparing racial stereotypes to scientific reality (e.g. myth that race=species). Cross-cultural comparisons of social definitions/conceptions of race. Examination of multiple social scientific theories of causes and consequences of racial prejudice and discrimination. Empirical research on individual and institutional discrimination; its consequences in education, employment, government/political participation. Empirical research and theoretical perspectives on historical and contemporary immigration; impact of immigration on racial demographics and on changing definition of racial categories.

Credit: 3 hours (Spring)

WINGATE UNIVERSITY SCHOOL OF GRADUATE AND ADULT EDUCATION ADMINISTRATION

Nancy Biedrzycki (2007) Admissions/Academic Advising, Graduate Education Programs
B.S., M.Ed., The Pennsylvania State University

Mark G. Bryant (2007) Director, Master of Business Administration Program
B.S., University of Delaware; M.B.A., Purdue University

Greg Clemmer (2006) Dean of School of Graduate and Adult Education
AA., Wingate University; B.A., University of North Carolina at Chapel Hill; M.Ed., University of North Carolina at Charlotte; Ed.S., Appalachian State University

Julie Edwards (2008) Administrative Assistant for the Graduate Education Programs and Masters of Business Administration Program

Robin Jensen (2005) Administrative Assistant, Dean and Undergraduate Education Programs

Linda Morris (2007) Administrative Assistant, Graduate Education Programs

Laura West (2007) Director of Undergraduate Education, School of Graduate and Adult Education
A.A., Kirkwood Community College; B.S., Northwest Missouri State University

Lloyd G. Wimberley, Jr. (2006) Director Graduate Education Programs, Associate Professor
B.S., M.A.T., University of Louisville; Ed.D., University of North Carolina at Chapel Hill

APPENDIX

CLEP

CLEP EXAM	CLEP SCORE	WINGATE CREDIT
Art	NA	Not Accepted
Principles of Biology	50 or above	BIO 150
Chemistry	NA	Not Accepted
Env. Science	NA	Not Accepted
Freshman College Comp*	50 - 64	ENG 110
Freshman College Comp*	65 or above	ENG 110
English Comp	50 or above	ENG 110
American Literature	50 or above	Literature Credit (3 cr hrs.)
English Literature	50 or above	Literature Credit (3 cr hrs.)
Info Systems & Comp. Appl.	50 or above	CS 110
Business Law	50 or above	BUS 305
Personal Finance	NA	Not Accepted
Principles of Accounting	50 or above	ACCT 253, 254
Principles-Macroeconomics	50 or above	ECON 222
Principles of Marketing	50 or above	MARK 301
Principles of Management	50 or above	MGMT 302
Intro. to Psychology	50 or above	PSYC 101
Human Growth & Dev.	50 or above	PSYC 250
Intro. to Sociology	50 or above	SOC 101
American Government	50 or above	PSCI 201
U.S. I: Early Col. to 1877	50 or above	HIST 201
U.S. II: 1865 to Present	50 or above	HIST 202
Western Civilization I	NA	Not Accepted
Western Civilization II	50 or above	HIST 102

See credit-by-examination policy on page 10.

*The Freshman College Composition exam must be taken with the essay.

DANTES

DANTES EXAM	DANTES SCORE	WINGATE CREDIT
Art	NA	Not Accepted
Biology	NA	Not Accepted
Chemistry	NA	Not Accepted
Env. Science	NA	Not Accepted
Info. System & Comp. Appl.	NA	Not Accepted
Intro to Computing	ACE recommend or above	CS 104
Mgmt. Info Systems	ACE recommend or above	CS 110
Intro to Business	ACE recommend or above	BUS 101
Business Law II	ACE recommend or above	BUS 304
Human Resource Mgmt.	ACE recommend or above	MGMT 313
Personal Finance	NA	Not Accepted
Money & Banking	ACE recommend or above	ECON 320
Organizational Behavior	ACE recommend or above	MGMT 416
Principles of Finance	ACE recommend or above	FINA 318
Principles of Financial Acct.	ACE recommend or above	ACCT 253
Principles of Statistics	ACE recommend or above	MATH 109
Principles of Supervision	NA	Not Accepted
Contemp. Western Europe	ACE recommend or above	ADV HIST ELEC
Intro. to Modern Middle East	ACE recommend or above	ADV HIST ELEC
Human/Cultural Geography	ACE recommend or above	GEOG 201
Rise/Fall of Soviet Union	ACE recommend or above	ADV HIST ELEC
History of Vietnam War	ACE recommend or above	ADV HIST ELEC
Civil War & Reconstruction	ACE recommend or above	ADV HIST ELEC

See credit-by-examination policy on page 10.

