

# Campus Safety Annual Report



## Wingate University – Hendersonville Campus 2020

*Federal law currently requires all institutions receiving federal funds, including scholarships, to publish for its students, prospective students, and employees the information contained within this report.*

## **Report Overview**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (as amended in October 1998) and the Higher Education Opportunity Act of 2008 require institutions of higher education to prepare, publish, and distribute an annual security report containing specific information about campus safety policies and campus crime statistics. Wingate University publishes this Campus Safety Annual Report in compliance with these Acts.

This report is prepared in cooperation with the local law enforcement agencies and the Offices of Campus Safety and Residence Life located on our Main Campus. Each entity provides updated information, policies, and procedures required to comply with the Clery and HEO Acts. Crime, arrest, and referral statistics include those reported to the Hendersonville Police Department, the Henderson County Sheriff's Department, and designated campus officials, including, but not limited to, Campus Safety, Residence Life, Vice Presidents, Deans, Directors, and other appropriate University personnel.

This report is distributed annually to all enrolled students and employees via an email notification containing a link to the electronic version of the report. In addition, any applicant for admission or employment may receive a copy upon request. The report is accessible on the University website at <https://www.wingate.edu/campus-safety>. Paper copies are available upon request from the offices of Campus Safety, Dean of Campus Life, or Residence Life on the Main Campus.

We encourage all members of the University community to use this guide, which outlines campus policies and provides important safety and crime prevention tips, for safe practices on and off-campus.

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## CAMPUS SAFETY RESOURCES

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Wingate University is committed to providing a safe and secure environment for all members of the campus community and guests of the University. Wingate utilizes the following resources to assist in achieving this goal.

### **Campus Safety Department**

Wingate Campus Safety employs 1 full-time Chief of Campus Safety, 4 full-time Campus Safety Officers, and 10 part-time Campus Safety Officers on the Main Campus. Campus Safety Officers are employees of Wingate University. They are not sworn officers and do not have arrest authority; however, many on our staff have past law enforcement or security experience. The Office of Campus Safety acts as liaison between Wingate University and any emergency response agency that would respond to the campus. Safety Officers have the authority to ask persons for identification, to determine whether individuals have lawful business on campus, to issue parking tickets, and to respond to calls for service and assistance from students, faculty, and staff. Safety Officers are specifically responsible for patrolling the campus, securing buildings and property, enforcing university regulations, providing escort services, assisting with traffic and crowd-control at university-sponsored events, responding to calls for emergency and motorist assistance, assisting emergency responders, and helping to provide campus-wide crime prevention education.

Reports are filed by Campus Safety on all activity from every shift. In compliance with federal regulations as defined in the Clery Act and HEO Act, calls received by or referred to Campus Safety are recorded as follows:

- Campus Safety Log Book - record of every call received by or referred to Campus Safety by date and including a brief description of the nature of the call, time of occurrence, general location of occurrence, and disposition of call if known or applicable. All logged activity is distributed daily via email by the Chief of Campus Safety to designated Administrators within the campus community.
- Incident Reports - separate report generated from logged incidents that require additional information, investigation, resolution, or possible future follow-up. Copies of Incident Reports are distributed daily via email by the Chief of Campus Safety to any impacted departments.
- Crime Log - The purpose of the Daily Crime Log is to record criminal incidents, and alleged criminal incidents, that are reported to the Wingate University Campus Safety Office. Crime log entries include all crimes reported to the Campus Safety Office for the required geographic locations, not just Clery Act crimes. The Crime Log contains the nature of the crime, date, and time the crime occurred, the general location of the crime, and the disposition of the complaint, if known. A copy of the Crime Log can be obtained from the Office of Campus Safety.

### **Hendersonville Police Department**

The University maintains an excellent working relationship with the Hendersonville Police Department. All Hendersonville Police are sworn officers of the law and, with the assistance of the Henderson County Sheriff's Office, provide ongoing support to the University community.

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## CRISIS AND EMERGENCY MANAGEMENT

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The University has a Crisis Management Response Manual in place outlining personnel and procedures for handling emergencies, which affect the campus community. The Crisis Management Team (CMT), as designated in the manual, is responsible for assessing emergencies, creating an action plan, and deploying the appropriate resources and personnel. The manual includes a Crisis and Emergency Plan that details our procedures for classifying the type of emergency, outlining the appropriate response to that emergency, and identifying the responsibilities of the individual CMT members. This plan is distributed to all faculty and staff. Upon knowledge or notification of an emergency, the CMT will immediately take whatever action is necessary to protect the campus community and surrounding area.

### Crisis Management Team Members

- Team is overseen by the President of Wingate University
- Senior Vice President for Finance and Administration, COO/CFO
- Vice President and Athletic Director
- Vice President of Advancement
- Provost
- Senior Vice President for External Relations
- Vice President of Operations
- Dean of School of Pharmacy
- Chief of Campus Safety
- Director of Marketing and Communications
- Dean of Campus Life
- Specialists for certain areas of the University:
  - Coordinator of Event Operations and Conferencing
  - Associate Dean for Residence Life and Involvement
  - Director of Administrative Computer System
  - Director of Health Services
  - Director of Food Services
  - Director of Wellness and Counseling
- External Specialist:
  - Henderson County Sheriff's Office

## **Emergency Mass Notification System and Timely Warnings**

In the event a situation arises, whether on campus or in the immediate vicinity, that constitutes a direct or potential threat to the campus community, the University will immediately take into account the safety of the community and disseminate a timely warning to the campus community. Campus Safety, in conjunction with the CMT if necessary, will determine the content of the notification and initiate the emergency notification system, unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Methods of communication, which may be employed to alert community members of a potential threat or during an immediate emergency, include those listed below. The type of emergency will dictate which method of communication, or combination of methods, will be used.

- Cell-phone text/voice messaging
- All campus email alerts
- University website notification via MyGate
- Public media (TV, radio, news websites)
- Direct on-foot and in-person notifications

Wingate utilizes the Blackboard Messaging System to notify the campus community of an *immediate* emergency. This system allows designated administrators to send either voice or text messages concerning a situation to all students, faculty, staff, and parents of students. The decision to send out a Blackboard Message is made from the Senior Vice President for Finance and Administration, COO/CFO, the Vice President of Operations, Chief of Campus Safety, or the Associate Dean for Residence Life and Involvement. Use of this resource allows the University to quickly and accurately spread information regarding a situation that may affect the campus community.

The Blackboard Messaging System is tested on a regular basis. If deemed necessary to evacuate the campus, our external specialists on the Crisis Management Team will notify us of the proper evacuation procedure.

Students can update their Emergency Contact and Notification Form on the My Profile tab of the WinLink Portal.

## **Policy and Procedures for Issuing Timely Warnings as of June 1, 2017**

### **I. Purpose**

The purpose of this Policy is to establish a process by which Wingate University (hereinafter the "University") will issue timely warnings in compliance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. § 1092(f)) (the "Clery Act").

## II. Policy

The University will issue a Timely Warning Notice in all instances in which all of the following conditions exist:

- a crime is committed;
- the perpetrator has not been apprehended; and
- there is a substantial risk to the physical safety of other members of the campus community because of this crime.

Such crimes include, but are not limited to:

- Clery Crimes that are reported to any Campus Security Authority or the local police; or
- the University determines that the incident represents an on-going threat to the campus community.

The University may, in some circumstances, issue a Timely Warning Notice when there is a pattern of crimes against persons or property. The University may issue a Timely Warning Notice for an off-campus crime if the crime occurred in a non-University-owned property used and frequented by the University community members.

## III. Definitions

“Campus Security Authority” (“CSA”) is defined more fully in Policy AD74. CSAs are individuals at the University who, because of their function for the University, have an obligation under the Clery Act to notify the University of alleged Clery Crimes that are reported to them in good faith, or alleged Clery Crimes that they may personally witness.

“Clery Criminal Offenses” are defined by the Clery Act as any of the following:

- Criminal Homicide;
- Aggravated Assault;
- Rape;
- Statutory Rape;
- Incest;

- Fondling;
- Burglary;
- Robbery;
- Motor Vehicle Theft;
- Arson;
- Hate Crimes, including Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property that are motivated by bias;
- Dating Violence;
- Domestic Violence; and
- Stalking.

“Clery Arrests/Referrals” include arrests and referrals for disciplinary action for:

- weapons violations;
- drug abuse violations; and
- liquor law violations.

“Clery Crimes” include both Clery Criminal Offenses and Clery Arrests/Referrals. “Timely Warning Designee” is defined as the person or group of persons at each campus responsible for the determination and issuance of Timely Warning Notices for that campus. Timely Warning Notices may be referred to as “Crime Alerts.”

#### IV. Timeliness of Notice

A Notice is considered “timely” if issued as soon as pertinent information is available and as soon as reasonably practicable after an incident has been reported to any CSA, the appropriate Campus Safety or Police, or to the Timely Warning Designee. The timeliness of a notice shall be determined and evaluated on a case-by-case basis.

#### V. Responsibility for Determination to Issue Timely Warning Notice

Each campus shall designate a Timely Warning Designee. The Timely Warning Designee shall be responsible for determining whether a Timely Warning Notice should be issued.

#### VI. Timely Warning Decision Matrix

Timely Warning Designee shall use and complete the Timely Warning Decision Matrix, which is incorporated by reference, when determining whether to issue a Timely Warning Notice as a result of an alleged Clery Crime. The decision to issue or not issue a Timely Warning Notice shall be determined on a case-by-case basis for each alleged Clery Crime reported.

When determining whether to issue a timely Warning Notice, the Timely Warning Designee shall consider whether the alleged Clery Crime represents a serious or continuing threat to the campus community, and in doing so, shall consider:

- the nature of the incident and/or crime;
- the time and location of the alleged incident;
- whether the alleged perpetrator was apprehended or in custody;
- the likelihood of reoccurrence;
- the continuing danger to the campus community;
- the possible risk of compromising law enforcement efforts; and
- all other facts and circumstances of which Campus Safety are aware concerning the incident.

The Timely Warning Designee must review and approve the completed Timely Warning Decision Matrix for each alleged Clery Crime reported. If the Timely Warning Designee is an entity, then a supervisor, director, or appropriate manager of the entity must review and approve the completed Timely Warning Decision Matrix for each alleged crime reported.

#### VII. Timely Warning Notice

Once the decision has been made to issue a Timely Warning Notice, the Timely Warning Designee shall prepare a draft Timely Warning Notice by completing the appropriate, crime specific Timely Warning Template. The Timely Warning Notice shall contain all information that would promote safety and that would aid in the prevention of similar crimes including, but not limited to:

- A statement of determinations regarding the issuance of a Timely Warning in the case of Clery Arrests/Referrals and non-Clery Crimes do not require use of the Timely Warning Matrix. The incident or crime alleged, and when and where it occurred;
- any possible connection to previous incidents, if applicable;
- a physical description of the suspect, if possible;
- the date and time of the Timely Warning Notice;
- contact information for the appropriate campus security and local law enforcement; and
- other relevant and important information, including recommendations and tips for prevention of similar crimes.

#### VIII. Dissemination of the Timely Warning and the Timely Warning Dissemination Checklist

The Timely Warning Designee shall use and complete the Timely Warning Dissemination Checklist (hereinafter "Dissemination Checklist"), which is incorporated by reference, to ensure proper and timely dissemination of the final Timely Warning Notice. Upon approval of the final Timely Warning Notice, the Timely Warning Designee shall prepare and complete all required steps of the Dissemination Checklist. The Timely Warning Designee shall confirm completion of all required steps contained within the Dissemination Checklist and must sign and date the Dissemination Checklist. If the Timely Warning Designee is an entity, then a supervisor, director, or appropriate manager of the entity must confirm completion of all required steps contained within the Dissemination Checklist and must sign and date the Dissemination Checklist.

Upon completion, the Timely Warning Designee must submit the Dissemination Checklist, the completed and approved Timely Warning Decision Matrix, the final Timely Warning Notice that was issued, and any supporting documentation, to the Chief of Campus Safety, who shall be responsible for maintaining an accurate and complete record of all final Timely Warning Notices issued. The Timely Warning Designee shall disseminate the final Timely Warning Notice on behalf of the University. When disseminating the final Timely Warning Notice, the University will use one or more of the following means of dissemination, depending upon the technology available and the campus.

##### A. Electronic Mail (E-mail)

The final Timely Warning Notice may be distributed to students and employees by e-mail to all wingate.edu email addresses. The Timely Warning Designee may issue a mass e-mail that contains a copy of the final Timely Warning Notice to all wingate.edu email addresses.

##### B. Text Message

The final Timely Warning Notice may be distributed by text message to all individuals who are enrolled in the University's message alert service. The Timely Warning Designee may e-mail the final Timely Warning Notice to the Public Information Office, which may issue a mass text message

that contains the Timely Warning Notice to all students and employees enrolled in the University's message alert system.

#### C. Web Publication

Upon receipt of the final Timely Warning Notice from the Timely Warning Designee, the Marketing and Communications Office may post the contents of the Timely Warning Notice on the University's website, where applicable, based upon the campus.

#### D. Twitter

Upon receipt of the final Timely Warning Notice from the Timely Warning Designee, the Marketing and Communications Office may post the contents of the Timely Warning Notice on The University's Twitter page, to the extent that tweeting is an option.

#### E. Media

Upon receipt of the final Timely Warning Notice from the Timely Warning Designee, the Public Information Office may prepare a press release that contains the contents of the Timely Warning Notice and may transmit the press release to all appropriate media outlets, crime prevention organizations, governmental and state agencies, and news stations for further dissemination.

#### F. Campus Posters, Student Housing, Dormitories, and Residence Halls

For those campuses on which there is an Office of Residence Life, the Timely Warning Designee may forward a copy of the final Timely Warning Notice to the Associate Dean for Residence Life and Involvement, or his or her designee. The Associate Dean for Residence Life and Involvement, or his or her designee, may oversee the distribution of flyers, which contain a copy of the Timely Warning Notice, in all common areas of each residence hall or dormitory located within the general geographic area(s) of campus affected by the alleged crime, or in which the alleged crime occurred.

Where applicable, the appropriate campus security personnel may post and distribute posters that contain a copy of the final Timely Warning Notice in all common areas of campus and the surrounding campus community located within the general geographic area(s) affected by the alleged crime, or in which the alleged crime occurred. The Chief of Campus Safety, or a designee, shall oversee the process by which the posters are posted and the common areas in which they are posted.

#### G. Additional Means of Dissemination

The University may adopt additional measures and may take additional steps as may be appropriate and necessary under the circumstances in order to further disseminate the Timely Warning Notice.

## IX. Review of Timely Warning Process

In its efforts to ensure that its Policy and Procedures for Issuing Timely Warnings is properly implemented, the Chief of Campus Safety shall compile a monthly Timely Warning Notice Report, and shall distribute it to the Vice President of Operations, the Senior Vice President for Finance and Administration, COO/CFO, and the Vice Provost for Student Engagement for further review, oversight, and correction of the University's processes.

The Timely Warning Notice Report shall contain the following information:

- A list of all alleged Clery Act crimes and incidents reported to the Timely Warning Designee for each month and for which a Timely Warning Notice was issued; and
- A list of all alleged Clery Act crimes and incidents reported to the Timely Warning Designee for each month and for which a Timely Warning Notice was not issued.

Related Documents –

Policy AD74 – COMPLIANCE WITH THE CLERY ACT

Timely Warning Decision Matrix

Timely Warning Dissemination Checklist

## General Evacuation Procedures

All building evacuations will occur when an alarm sounds continuously and/or upon notification by emergency personnel or by University personnel.

### *Evacuation Guidelines:*

- If necessary or if directed to do so by a designated emergency official, activate the building alarm.
- Be aware of people with disabilities in your area who might require assistance in an emergency evacuation. Be prepared to render assistance if necessary. It is suggested that people with disabilities prepare for emergencies by learning the locations of exit corridors and smoke tower stairwells and by informing co-workers, professors, and/or classmates of best methods of assistance during an emergency.
- Do not use elevators during emergency evacuation; emergency response personnel may use an elevator for evacuation after review of the circumstances.
- When the building evacuation alarm is sounded or when told to leave by an emergency official, walk quickly to the nearest marked exit and ask others to do the same.
- Once outside, move to a designated emergency assembly point.
- Remain at the emergency assembly point until a head count is taken, and further instructions are provided by Emergency Personnel or University Personnel.
- Do not return to an evacuated building until advised by the Fire Department or University Personnel.

### ***Restrictive Access:***

Some emergencies may warrant securing campus buildings, roads, or campus entrances.

- Buildings with card access may be programmed to restrict card entry. Buildings without card access may be secured by key lock, controlled by an officer posted at the doors, or restricted by perimeters with yellow caution tape.
- Roads/streets, sidewalks, and open areas may be restricted by officers directing traffic, barricades, or perimeters with yellow caution tape.
- It is important for everyone to always have his or her Campus ID and vehicle registration in the event of a situation that warrants limited access.

### ***Quick Response:***

- When notified by Emergency or University personnel, leave immediately.
- Alert others to the emergency and ask if they will need help in evacuation.
- Do not use elevators unless instructed to do so by emergency personnel.
- Go to an emergency assembly point.

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## **REPORTING CRIME AND OTHER EMERGENCIES**

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Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Campus Safety Office and/or the Hendersonville Police Department in a timely manner.

### **Reporting an Emergency or Crime on Campus**

In the event of any criminal act or other emergency, call **911** (9-911 if using campus landline) to contact an emergency services operator. Describe the situation and give your location. The dispatcher will send the appropriate ambulance, fire, or police personnel.

For any incidents reported directly to 911 or other outside agencies, the individual reporting the incident should contact Campus Safety at the Main Campus as soon as the situation permits. This will help ensure that the University is aware of the situation and that proper measures, such as timely warnings, may be taken to maintain the overall safety and security of the campus community and that such incidents are included in annual crime statistics.

### **Reporting Non-Emergency or Potential Problems on Campus**

Wingate University strongly encourages students, faculty, and staff to contact local law enforcement or Campus Safety at the Main Campus if they have reason to believe that persons are trespassing, soliciting, or contemplating/undertaking criminal activity.

If non-emergency crime or other problem on campus is discovered that involves a criminal act or violation of University rules, as outline in the published handbook,

it is important to report this incident to one of the following:

<i>Contact Information</i>			
Regional Dean	828-697-0105	Hendersonville Police Department Non-Emergency	828-697-3025
Campus Safety – Main Campus	704-233-8999		

### **Confidential Reporting**

For those directly affected by a crime (e.g., victim, friend(s) of victim) who would like to report the crime confidentially, the University has a Campus Conduct Hotline, which is a confidential, independent, call-in service that provides a simple, anonymous way to help preserve the values and reputation of our institution. The number to call is 866-943-5787. If the victim of a crime does not want to pursue action within the University system or the criminal justice system, he or she should still consider making a confidential report. To report crimes confidentially, individuals may contact the Office of Campus Safety by dialing (704) 233-8999 and stipulating that the caller would like to remain anonymous. With the victim's permission, the Chief of Campus Safety, or his designee, can file a report on the details of the incident without revealing his or her identity. The purpose of a confidential report is to comply with the victim's wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. Should local authorities or Campus Safety need to be notified to protect the campus community, appropriate action will then be taken. With such information, the University can keep an accurate record of the number of incidents involving students and employees, identify any emerging crime patterns with regard to location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

### **Response to Reports of Criminal Conduct**

All reports of criminal conduct will be referred to and/or investigated by University personnel as well as local law enforcement as applicable. Disciplinary action against students and staff involved in such conduct may be taken in accordance with University policy.

### **Professional Counselor**

This is an employee whose official responsibilities include providing clinical counseling to members of an institution's community and who is functioning within the scope of his or her license or certification.

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## **SAFETY EDUCATION AND AWARENESS**

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Maintaining a safe environment is the responsibility of all members of the Wingate community. In addition to the efforts of the University and local agencies to ensure the safety of our community, each person within the campus community is responsible for being an active participant in helping reduce crime and safety

issues on campus. The most dangerous assumption any individual can make is that crime will not happen to him or her personally.

### **Recommended Personal Safety Precautions**

- Be alert to what is happening around you at all times.
- Know your surroundings, avoid unfamiliar areas at night or if alone.
- Call 911, (9-911 if using campus landline), if someone is believed to be engaging in any criminal activity.
- Notify University personnel of suspicious persons or activity immediately.
- Have keys or ID card out and ready to use at night or when alone.
- Travel with companions whenever possible.
- Never walk or jog alone, stay in well-lit areas at night and walk with a companion, walk with confidence.
- Do not open building doors to someone you do not know.
- Report any obscene, annoying, or harassing phone calls or emails immediately.
- Do not prop open self-locking doors.
- Lock all windows and doors in your car, when not occupied or when you are alone.
- Notify University personnel immediately of any security-related maintenance problems such as malfunctioning doors or windows, lights in need of replacement, shrubbery in need of trimming, etc.
- Keep track of keys and ID cards. Do not lend keys to anyone.
- Do not leave electronic devices, book bags, money, purses, jewelry, etc., out in the open or unattended.
- Engrave your driver's license number on valuable property and keep records of serial numbers.
- Park vehicles in designated areas and lock valuables in trunk or out of plain sight.
- Look underneath and in the backseat of your car prior to entering the vehicle.
- Be aware of persons sitting in vehicles parked beside or near your vehicle.
- Trust your instincts. If you feel you are in danger, move toward a place where there are other people and call 911.
- Do not carry or possess weapons on University premises. They are illegal on campus and can be used against you by a potential attacker.
- Follow safety suggestions and regulations given to you by Residence Assistants and Residence Directors.

- Always file a report with local police and/or Campus Safety if a crime has occurred.
- Confront friends and acquaintances who violate security door or fire safety devices by talking with them directly or by asking staff to do so.
- Confront friends and acquaintances involved in aggressive behavior or criminal activities by directly talking to them or asking staff to do so.
- When dating alone, be sure you can answer the following before you go on the date: where are we going, how well do I know this person, will we be alone or with others, who else knows where I am going, do I have money or cell phone if I need to get home on my own.

Through education and awareness, we can help create a safer environment for the campus community and ourselves. Measures undertaken by the University to promote increased safety awareness and education are:

- Annual seminars on personal safety issues, including sexual violence, substance abuse, security, and crime prevention practices. These seminars are held on the Main Campus and are publicized through campus publications and announcements, including posters, mailings, and electronic messages.
- Providing for students the following programs:
  - Awareness Programs - Programs facilitated in order to increase knowledge or perception of an issue.
  - Bystander Intervention - Programs designed to make students aware of techniques they can use in order to facilitate safe interactions and situations, and reduce risk.
  - Ongoing Prevention and Awareness Campaigns - Programs that are utilized or referred at multiple points during a year, or whose information is readily posted and available.
  - Primary Prevention Programs - Programs facilitated to reduce the number of incidents related to misconduct.
  - Risk Reduction - Programs or techniques used to mitigate unsafe or dangerous behaviors.
- Postings on campus of emergency information and crime prevention material during the academic year.
- Prominent displays of safety information throughout classroom buildings and other campus facilities.
- Prompt notification by the University of all members of the community if an incident takes place, which requires increased safety practices.
- Notification of availability of copies of the University Crisis and Emergency Plan to all new faculty/staff members.
- Participation in the National University Alcohol Awareness Week each fall.
- Providing substance abuse programs for individuals who violate the University's alcohol policy, with referral to outside programs if necessary.

*Please note that while the University seeks to protect the property of members of the Wingate University community, the University cannot be responsible for property that is lost, stolen, or damaged by accident, by nature, or by others. Wingate does recommend that serial numbers of valuable items be recorded and kept in safe place and valuables in a vehicle be hidden from plain sight.*

*While the University is not in a position to police off-campus activities, it should be understood that any persons or organization who/which violates University regulations or legal statutes of federal, state, or local agencies is liable. Moreover, any person who aids or abets another in violating University regulations or legal statutes may be liable not only for aiding or abetting, but for personal injuries or property damages resulting from such violations. Such action may include being held accountable through the Code of Community Standards.*

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## AUTHORIZED ACCESS AND ENTRY

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### Access to Campus Facilities

University instructional and administrative facilities are generally open to the public during normal business hours any time school is in session; however, they are locked at other times. After-hours access to buildings by employees is restricted by office location and title.

Students have access to all public areas of campus, except where they have been excluded for disciplinary reasons or when the buildings are officially closed. Access to authorized areas will be accomplished by using a University-issued ID card or room key.

All students must carry their University issued ID cards at all time. Identification is required to be shown at the request of a law enforcement officer or University official. Non-compliance will result as a violation of the Code of Community Standards.

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## SEXUAL HARASSMENT, SEXUAL ASSAULT, AND SEXUAL MISCONDUCT

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### Policies

Sexual misconduct includes sexual harassment, sexual exploitation, sexual intimidation and sexual violence including sexual assault. Sexual harassment is defined within and governed by the University's Sexual Harassment Policy while other forms of sexual misconduct fall under the University's Codes of Conduct.

**Sexual assault is an act of violence.** Students who are victims of an assault may be in a state of shock and disbelief and may be feeling a variety of emotions such as fear, anger, and helplessness as well as shame and guilt. A victimized student may not know who to trust or turn to for help. This guide is designed to give students resources to help in recovery as well as to reduce the risk of an assault from happening again. Students are encouraged to seek help from the resource people in this guide. There are trained professionals available at Wingate University who can provide information and support. *The University will respect the wishes of the student and will not force them toward any action.*

## Reporting

### If a student is sexually assaulted, he or she is encouraged to:

- Get to a safe place as soon as possible.
- Understand that the assault was not your fault, nor did you do anything to cause it or deserve it. One hundred percent of the responsibility lies with the person who assaulted you.
- Try to preserve all physical evidence. Do not wash, douche, use the toilet, or change clothing if it can be avoided. If changing clothes is a must, put all clothing worn at the time of the attack in a paper bag, not plastic (this is important for evidence collection).
- Contact any one of the following Wingate University offices to report a crime and receive assistance.
  - **Campus Safety** at 704-233-8999
  - **Campus Ministries** at 704-233-8026
  - **Residence Life** at 704-233-8245
  - **Student Health** at 704-233-8102
  - **Counseling Services** at 704-233-8979

*A call to one of these offices does NOT mean that one has chosen to bring criminal charges.* These Officials are trained to assist in securing medical attention and professional counseling while assuring that evidence of the incident is collected and preserved in the event of a later decision to prosecute. These officials will assist the victim in notifying the appropriate law enforcement authorities, if requested.

- Report the crime to the Wingate Police Department at 911 (non-emergency calls at 704-233-1697). This is a personal decision that only the student who has been assaulted can make. Understand that making a report does not require the victim to press charges. Consider that the perpetrator may have had previous victims; and if attention is not brought on their behavior, it is possible that there will be more victims in the future.
- Get medical attention as soon as possible to address physical health needs and to collect important evidence collection, physical examination at a local emergency room must take place as soon as possible and no later than seventy-two (72) hours after the assault. For off-campus services, call Atrium Health Union at 980-993-3100.
- Talk with a counselor who can provide emotional support and give information about resources while clarifying confidentiality. For on-campus services, call Counseling Services at 704-233-8979. For off-campus counseling and support services, call the Rape Crisis at 704-283-7770.
- Wingate University will change a victim's academic and living situation after an alleged sex offense if these changes are requested by the victim and are reasonably available. This assistance should be arranged through the Campus Life Office. Procedures for on-campus response and/or disciplinary action in cases of alleged sexual offenses may vary depending upon if the alleged incident falls under the jurisdiction of Title IX, but include the following: (1) The complainant and the respondent are entitled to the same opportunities to have an advisor present during a disciplinary hearing; (2) both the complainant and the respondent shall be informed of the outcome of any institutional disciplinary proceedings brought alleging a sexual offense. Possible sanctions for sexual assault include, but are not limited to, censure, disciplinary probation, visitation restriction, suspension, expulsion, counseling, and any combination of these sanctions.

The WU Sexual Harassment Policy provides detailed information about the process (including the appeal process) for all actions following under Title IX. Additionally, the Office of Community Standards has outlined the process for addressing violations of the Code of Community Standards, which include all other

forms of sexual misconduct, in the Undergraduate Student Handbook.

The University strongly encourages victims of rape, sexual assault, or any sexual offense to immediately report the incident to Campus Safety, the Wingate Police Department, or the Union County Sheriff's Department for her or his own protection and that of the University community. Reports should be made as soon as possible for the preservation of evidence. Any member of Wingate University who believes he or she has been raped or sexually assaulted is encouraged to seek support and get immediate help.

If you or someone you know has been assaulted, please utilize the following numbers to obtain assistance:

<i>Emergency Contact Information</i>			
Hendersonville Police Department	828-697-3025	Regional Dean	828-697-0105
Campus Safety	704-233-8999	Campus Ministries	704-233-8026
Pardee Hospital	828-696-1000	Student Health	704-233-8102
Advent Health – Hendersonville (formerly Park Ridge Health)	855-774-5433	Counseling Services	704-233-8979
Rape Crisis Hotline	828-692-3931	Director of Academic Resource Center	704-233-8366
Title IX Coordinator	704-233-8065	Employee Assistance Program (Employees Only)	800-633-3353

*All reported information will be held confidential on a need-to-know basis in accordance with Wingate University policy based in FERPA.*

### **Right to Appeal**

The complainant and the harasser shall have appellate rights for both alleged violations of the Sexual Harassment Policy and for any sexual misconduct under the Code of Community Standards. The processes of appeal are articulated in the WU Sexual Harassment Policy and the Undergraduate Student Handbook noted above.

### **University Disciplinary Proceedings**

In addition to possible criminal proceedings and penalties, a student or employee who is accused of a sexual offense is subject to disciplinary action and sanctions imposed by Wingate University. In all proceedings concerning allegations of a sexual offense, the University's disciplinary action shall follow the procedures set forth in the WU Sexual Harassment Policy, the Student Handbook under the Procedures for Non-Academic Violations of the Honor Code, or the Employee Handbook, as applicable. In every case, the accuser and the accused are entitled to the same opportunities to have others present during the University disciplinary proceedings; and they shall be informed of the outcome of any campus disciplinary proceedings. Appropriate sanctions will be applied as a result of the disciplinary process.

## **Awareness and Education**

The Wingate University Sexual Harassment Policy applies to both students and employees. Additional sexual misconduct policies for students are available online in the Student Handbook and in the Office of the Dean of Campus Life. Additional sexual misconduct policies that apply to employees are available online on MyGate and in the Human Resources Office.

Wingate University offers preventative programs that are coordinated through the Office of Campus Life and Gateway 101 programs. Some of these programs include, but are not limited to, information sessions, educational programs, and awareness campaigns on such topics as personal safety, sexual offense, rape, sexual assault, and date rape. These programs are publicized through campus publications and announcements, including posters and memos. Please refer to the "Safety and Awareness" section earlier in this document for additional safety and awareness measures taken by the University as well as recommended personal safety precautions that every individual should practice.

## **Identification of Registered Sex Offenders**

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, and the Family Educational Rights and Privacy Act of 1974, the Wingate University Campus Safety Office is providing a link to the North Carolina Department of Justice Sex Offender Registry.

This aforementioned act requires institutions of higher education to issue a statement advising the campus community where it may obtain law enforcement information provided by a State concerning registered sex offenders. It requires that sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the State of North Carolina, convicted sex offenders must register with the North Carolina Sex Offender Registry maintained by the North Carolina Department of Justice. The Sex Offender Registry (SOR) is available via Internet pursuant to N.C. General Statute 14-208.5.

The General Assembly recognizes that sex offenders often pose a high risk of engaging in sex offenses even after being released from incarceration or commitment and that protection of the public from sex offenders is of paramount governmental interest.

The General Assembly recognizes that persons who commit certain other types of offenses against minors, such as kidnapping, pose significant and unacceptable threats to the public safety and welfare of the children in this State and that the safety and welfare of those children are of great governmental interest. Further, the General Assembly recognizes that law enforcement officers' efforts to protect communities, conduct investigations, and quickly apprehend offenders who commit sex offenses or certain offenses against minors are impaired by the lack of information available to law enforcement agencies about convicted offenders who live within the agency's jurisdiction. Release of information about these offenders will further the governmental interest of public safety so long as the information released is rationally related to the furtherance of those goals.

Therefore, it is the purpose of this Article to assist law enforcement agencies' efforts to protect communities by requiring persons who are convicted of sex offenses or of certain other offenses committed against minors to register with law enforcement agencies, to require the exchange of relevant information about those offenders to others as provided in this Article. (1995, c. 545, s.1; 1997, 516, s.1)

Information regarding registered sex offenders in North Carolina may be secured at <http://sexoffender.ncdoj.gov/disclaimer.aspx>. The North Carolina Sex Offender and Public Protection Registry describes the sex offender registration requirements and allows online searches of the Registry.

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## SEXUAL HARASSMENT POLICY

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In keeping with efforts to maintain an environment in which the dignity and worth of all members of the University community are respected, Wingate University deems sexual harassment of students or employees unacceptable conduct which will not be tolerated. Such conduct may result in disciplinary action up to and including dismissal from the University.

In accordance with federal regulations, we have dedicated a Title IX Coordinator responsible for the administration and implementation of Wingate University's Title IX compliance efforts. If you have Title IX questions, complaints or concerns, please contact:

Nancy Horak Randall  
Title IX Coordinator  
Vice Provost for Student Engagement  
704-233-8065

### Purpose

Wingate University takes all reports and complaints of sexual misconduct very seriously. Wingate strives to be a community free of any sexual misconduct by providing educational training, thematic programming, bystander training, and clear expectations for community behavior and values. Wingate University has designed policies and procedures that strongly encourage community members to report student sexual misconduct, seek help and support, pursue criminal and/or disciplinary actions and take action against potential sexual misconduct. The University's policies and procedures follow North Carolina State Laws and Federal Title IX guidelines regarding student sexual misconduct prevention, reporting, investigation and resolution.

Sexual misconduct by non-students (i.e. guest to campus, faculty, or staff) against a student should be reported to the Office of Residence Life or the University Title IX Coordinator on the Main Campus. Sexual misconduct by non-students against a non-student should be reported to the University Title IX Coordinator or to Hendersonville Police Department. Any University office or official receiving a report of sexual misconduct that occurs on campus and/or involving Wingate students is required to communicate the report to the Title IX Coordinator.

The Title IX Coordinator for Wingate University is Nancy Randall, Vice Provost for Student Engagement, at the Main Campus. The Title IX Coordinator oversees monitoring of the University policy regarding sexual harassment, sexual misconduct and retaliation; coordinates investigations of complaints received that may violate the sexual harassment policy; and ensures a fair and neutral process for all parties. Dr. Randall is responsible for appointing and training campus Title IX

Deputy Coordinators, who monitor and have oversight of the overall implementation of the investigation process of sexual harassment reports. See the WU Sexual Misconduct Quick Contact Information Guide.

Full explanation of the university's procedures and processes surrounding sexual harassment is included in the [WU Sexual Harassment Policy](#).

## **Sexual Harassment Definitions**

**Sexual Harassment** means conduct on the basis of sex that satisfies one or more of the following:

- (i) An employee of Wingate University conditioning the provision of an aid, benefit, or service of Wingate University on an individual's participation in unwelcome conduct;
- (ii) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the University's education program or activity; or
- (iii) "Sexual Assault" as defined in 20 U.S.C. 1092(f)(6)(v), "Dating Violence" as defined in 34 U.S.C. 12291(a)(10), "Domestic Violence" as defined in 34 U.S.C. 12291(a)(8), or "Stalking" as defined in 34 U.S.C. 12291(a)(30).

**Sexual Assault** means any sexual act including Rape, Sodomy, Sexual Assault With An Object, or Fondling directed against another person, without the Consent of the victim, including instances where the victim is incapable of giving consent; also unlawful sexual intercourse.

- (i) Rape (Except Statutory Rape)--The carnal knowledge of a person, without the Consent of the victim, including instances where the victim is incapable of giving Consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity;
- (ii) Sodomy—Oral or anal sexual intercourse with another person, without the Consent of the victim, including instances where the victim is incapable of giving Consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity;
- (iii) Sexual Assault With An Object—To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the Consent of the victim, including instances where the victim is incapable of giving Consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity;
- (iv) Fondling—The touching of the private body parts of another person for the purpose of sexual gratification without the Consent of the victim, including instances where the victim is incapable of giving Consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity;
- (v) Incest—Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law; or
- (vi) Statutory Rape—Nonforcible sexual intercourse with a person who is under the statutory age of Consent.

**Dating Violence** means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the Complainant's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating Violence does not include acts covered under the definition of Domestic Violence.

**Domestic Violence** includes felony or misdemeanor crimes of violence committed by:

- (i) a current or former spouse of the victim,

- (ii) a person with whom the victim shares a child in common,
- (iii) a person who is cohabiting with or has cohabited with the victim as a spouse or intimate partner,
- (iv) a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of South Carolina, or
- (v) any other person against an adult or youth victim who is protected from that person's acts under state domestic or family violence laws.

**Stalking** means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress. For purposes of this definition, "course of conduct" means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property; "reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim; and "substantial emotional distress" means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

### **Wingate University's Statement on Non-Retaliation**

Wingate University strictly prohibits retaliation against any individual for reporting, providing information, exercising one's rights or responsibilities, or otherwise being involved in the process of responding to, investigating, or addressing allegations of sex discrimination, sexual harassment, and sexual violence. Therefore, any retaliation, intimidation, threats, coercion, or discrimination against any such individual, undertaken or attempted either directly or by someone acting on behalf of another, will be addressed in a serious way by Wingate, and individuals who engage in such actions are subject to discipline up to and including suspension, exclusion, or dismissal from the University, consistent with University procedure. Anyone who is aware of possible retaliation or has other concerns regarding the response to a complaint of sexual misconduct should report such concerns to the Title IX Coordinator, Nancy Randall, who will take appropriate actions to address such conduct in a prompt and equitable manner.

### **Consent**

**Consent** is informed, freely and actively given, and mutually understandable words or actions that indicate a willingness to participate in mutually agreed-upon sexual activity. Consent is mutually understandable when a reasonable person would consider the words or actions of the parties to have manifested a clear and unambiguous agreement between them to engage in certain conduct with each other. Consent cannot be gained by ignoring or acting in spite of the objections of another.

Consent cannot be inferred from:

- (i) Silence, passivity, or lack of resistance alone;
- (ii) A current or previous dating or sexual relationship alone (or the existence of such a relationship with anyone else);
- (iii) Attire;
- (iv) The buying of dinner or the spending of money on a date; or

- (v) Consent previously given (i.e., consenting to one sexual act does not imply consent to another sexual act).

Consent is not effective if it is obtained through the use of physical force, violence, duress, deception, intimidation, coercion, or the threat, expressed or implied, of bodily injury. Whether a party used intimidation or coercion to obtain Consent will be determined by reference to the perception of a reasonable person found in the same or similar circumstances.

Consent may never be given by:

- (1) Minors, even if the other participant did not know the minor's age.
- (2) Mentally disabled persons, if their disability was reasonably knowable to a sexual partner who is not mentally disabled.
- (3) Persons who are Incapacitated. The use of alcohol or drugs does not diminish one's responsibility to obtain Consent and does not excuse conduct that constitutes Sexual Harassment under this Policy.

If at any time during a sexual act any confusion or ambiguity is or should reasonably be apparent on the issue of consent, it is incumbent upon each individual involved in the activity to stop and clarify the other's willingness to continue and capacity to consent. Neither party should make assumptions about the other's willingness to continue.

### **Formal Complaints and Informal Remediation Process**

Full explanation of the university's procedures and processes surrounding informal resolution and formal adjudication of sexual harassment is included in the WU Sexual Harassment Policy.

### **Appeals Process**

Full explanation of the university's procedures and processes for appeals is included in the WU Sexual Harassment Policy.

### **Legal Counsel Involvement in Title IX and Sexual Misconduct Cases**

Full explanation of the university's procedures and processes surrounding the role of advisors and/or legal counsel is included in the WU Sexual Harassment Policy and the Undergraduate Student Handbook (for non-Title IX cases).

### **Amnesty for Sexual Harassment Complainants and Witnesses**

Full explanation of the university's procedures and processes surrounding sexual harassment is included in the WU Sexual Harassment Policy. Specifically, Section 2.03 of the Sexual Harassment Policy states:

The University considers the reporting and adjudication of Sexual Harassment cases on campus to be of paramount importance. The University does not condone underage drinking. However, the University may extend amnesty to alleged victims, Third-Party Reporters, and those assisting victims of Sexual Harassment from punitive sanctioning for illegal use of drugs and/or alcohol. Please refer to the University's Amnesty Policy (printed in the Undergraduate Student Handbook) for

details regarding the circumstances under which amnesty will be granted.

## Reporting Sexual Harassment and Sexual Misconduct

Wingate University strongly urges victims of sexual harassment and/or misconduct and persons with knowledge of sexual harassment and/or misconduct to report incidents immediately. There are a variety of reporting structures, resources, and support services for victims of sexual misconduct. Please refer to the quick reference guides below. The Sexual Misconduct Reporting Guide gives the level of confidentiality of each resource.

*WU Sexual Misconduct Reporting Quick Reference Guide*

Resource	Seeking Information and Support	Obtaining Counseling and Health Services	Informal Resolution	Formal Resolution	Level of Confidentiality
Hendersonville Police Dept.	Yes			Yes	Confidential according to state law
Henderson County Sheriff's Office	Yes			Yes	Confidential according to state law
Rape Crisis Hotline	Yes	Yes			Strict confidentiality
WU Counseling Services	Yes	Yes			Strict confidentiality
WU Health Services	Yes	Yes			Strict confidentiality
WU Campus Minister	Yes	Yes			Strict confidentiality

WU Residence Life	Yes		Yes	Yes	Strictly private, mostly confidential
WU Faculty, Staff, Administration	Yes				Strictly private, mostly confidential
WU Title IX Coordinator	Yes		Yes	Yes	Strictly private, mostly confidential
WU Deputy Coordinators	Yes		Yes	Yes	Strictly private, mostly confidential
WU Campus Safety	Yes			Yes	Strictly private, mostly confidential

*WU Sexual Misconduct Quick Contact Information Guide*

Resource	Phone	Email/Information	Location/Address
Hendersonville Police Department	828-697-3025	N/A	145 Fifth Avenue East Hendersonville, NC 28792
Henderson County Sheriff's Office	828-697-4596	N/A	100 North Grove Street Hendersonville, NC 28792
Rape Crisis Hotline (Safelight)	828-693-3840	N/A	133 Fifth Avenue West Hendersonville, NC 28792
WU Counseling Services	704-233-8979	c.harris@wingate.edu	Holbrook 109 North Camden Street Wingate, NC 28174 Main Campus
WU Health Services	704-233-8102	s.mccaskill@wingate.edu	Student Health Center Holbrook 109 North Camden Street Wingate, NC 28174 Main Campus
WU Campus Safety	704-233-8999	m.easley@wingate.edu	204 North Main Street Wingate, NC 28174 Main Campus
WU Residence Life	704-233-8245	b.shott@wingate.edu	Alumni 226 Cedar Street Wingate, NC 28174 Main Campus
WU Title IX Coordinator Nancy Randall	704-233-8065	nrandall@wingate.edu	Efird 209 E. Elm Street Wingate, NC 28174 Main Campus
WU Deputy Coordinator Michelle Chaplin	828-697-0105 x602	<u><a href="mailto:m.chaplin@wingate.edu">m.chaplin@wingate.edu</a></u>	Hendersonville Campus
WU Deputy Coordinator Jessica Head	704-233-8376	j.head@wingate.edu	Alumni – Residence Life 226 Cedar Street

			Wingate, NC 28174
WU Deputy Coordinator April Smith	704-233-8649	a.smith@wingate.edu	Alumni – Residence Life 226 Cedar Street Wingate, NC 28174
WU Deputy Coordinator Mick Reynolds	704-233-8242	m.reynolds@wingate.edu	Efird 209 East Elm Street Wingate, NC 28174
WU Deputy Coordinator Glenda Bebbber	704-233-8742	gbebbber@wingate.edu	Efird 209 East Elm Street Wingate, NC 28174
WU Deputy Coordinator Michelle Caddigan	704-233-8174	caddigan@wingate.edu	Barnhardt Athletic Wing 230 North Camden Street Wingate, NC 28174 Main Campus
WU Deputy Coordinator Charlesa Hann	704-233-6035	c.hann@wingate.edu	
Pardee Hospital	828-696-1000	N/A	800 North Justice Street Hendersonville, NC 28791
Advent Health – Hendersonville (Formerly Park Ridge Health)	855-774-5433	N/A	100 Hospital Drive Hendersonville, NC 28792

## Services and Resources

The University and greater Wingate community are here to assist and support students in time of need and hardship. When one of our students becomes a victim of sexual misconduct, we ensure services so no one will bear it alone. Resources for victims of sexual misconduct include:

- Counseling services
- Health services
- Mental health services
- Victim advocacy
- Legal assistance references

- Visa and immigration assistance
- Student financial aid assistance
- Academic, living, transportation, and co-curricular changes/accommodations
- Protective measures (example: University No Contact Order)

These services can assist our students who encounter sexual misconduct regardless of whether it is reported to law enforcement.

## **Confidential Resources**

If a student wishes the details of an incident to be kept strictly confidential, they can speak to the following staff on the Main Campus:

- Counseling Office – 704-233-8979 or [Counseling@wingate.edu](mailto:Counseling@wingate.edu)
- Student Health Center – 704-233-8102
- Campus Minister – 704-233-8026

In addition, the Rape Crisis Hotline and campus minister will honor confidentiality. Confidential resources may need to share otherwise confidential information where an imminent danger to the student or another individual exists in the opinion of the professional staff or administrator. In addition, all University resources are required by North Carolina Law to report abuse or neglect upon a child or any disabled person.

The local hospital can complete an anonymous Rape Kit if the survivor is unsure about reporting to the Police Department immediately, but allows evidence to be gathered for future reporting.

## **Private Resources/Offices**

There are a number of designated University officials who can provide support and assistance to a student who discloses sexual misconduct. Those offices include.

- Office of Residence Life (during office hours, Monday-Friday, 8:30 am - 5:00 pm) - 704-233-8245
- Office of Residence Life (after hours) – 980-288-4854
- Campus Safety - 704-233-8999

These private offices are for a student to share or report an act of sexual misconduct. Through this office, you are able to initiate a campus investigation process of the sexual misconduct act. You are able to request a “no-contact order”, which prohibits the complainant and the responder to be in contact with one another through any forum, such as phone, text, social media, or through an intermediary (a friend of the party).

Other officials include the Title IX Coordinator, the Office of Student Involvement, Campus Recreation, Athletics, and Wingate faculty/staff advisors of student organizations.

Mandatory reporters (termed Responsible Employees in the WU Sexual Harassment Policy) for suspected or alleged incidents of sexual harassment include

- the Provost,
- Vice Provosts,
- Vice Presidents,
- Deans,
- Program Directors,
- Athletic Director,
- Head Athletic Coaches,
- all Deputy Title IX Coordinators,
- all Human Resources staff,
- all Residence Life and Involvement staff, and
- all Campus Safety Officers and contracted security personnel.

Students' personally identifiable information will only be shared as necessary with as few people as possible, and all efforts will be made to protect their privacy

### **Off-Campus Services**

Emergency - 911

Pardee Hospital - 828-696-1000

Advent Health - Hendersonville (formerly Park Ridge Health) – 855-774-5433

Rape Crisis Hotline (Safelight) - 828-693-3840

### **Interim Supportive Measures**

As found in Section 6.03 of the Wingate University Sexual Harassment Policy, the following are interim protective measures:

**Interim Supportive Measures.** When warranted to restore or preserve a party's equal access to education, protect the safety of all parties as well as the University's educational environment, or to deter Sexual Harassment, the Assigned Deputy Title IX Coordinator may implement one or more interim supportive measures, if appropriate and/or reasonably available, including but not limited to the following:

- (i) Issuing mutual no-contact orders to prevent any contact between or among the Complainant and the Respondent;
- (ii) Providing the Complainant or Respondent with an escort to ensure that he or she can move safely between classes, work, and/or activities;
- (iii) Changing a Complainant's or a Respondent's on-campus housing, if any, to a different on-campus location and providing assistance from University personnel in completing the relocation;
- (iv) Changing a Complainant's or a Respondent's work arrangements or schedules;
- (v) Changing academic schedules (such as moving the Complainant or the Respondent from one class section to another);

- (vi) Arranging to dissolve a campus housing contract and offering a pro-rated refund;
- (vii) Rescheduling class work, assignments, and examinations;
- (viii) Arranging for the Complainant or Respondent to withdraw from or take an incomplete in class without penalty;
- (ix) Providing academic support services;
- (x) Providing alternative course completion options;
- (xi) Permitting a temporary withdrawal from the University; and
- (xii) Providing counseling services.

The Title IX Coordinator or Assigned Deputy Title IX Coordinator, as appropriate, shall consider the totality of the circumstances when evaluating the implementation of supportive measures, including, without limitation, the wishes of the Complainant and the potential hardship on the Respondent caused by any proposed measures. Interim supportive measure must be non-disciplinary, non-punitive, and not unreasonably burdensome to the other party. The University may continue providing any interim supportive measure even in the event a Respondent is found not responsible for Sexual Harassment.

### **Sexual Harassment Policy and Possible Sanctions**

The Wingate University Sexual Harassment Policy (and the Undergraduate Student Handbook) can be found on the University website. The documents contain the following: policies and procedures, confidentiality, general provisions, the process applicable to all complaints of sexual misconduct, formal adjudication procedures, informal resolutions, appeals, and resources available to survivors of sexual misconduct.

As found in Section 7.02C(ii)(1), the following sanctions may be imposed if a Wingate University student, staff, or faculty member is found responsible of violating the Sexual Harassment Policy:

- Mandated counseling / assessment;
- Written reprimand;
- Withholding of a promotion or pay increase, reassigning employment, terminating employment, temporary suspension without pay, compensation adjustments, or other employment related sanctions;
- Written apology;
- Parental notification;
- Expulsion or suspension from the University;
- Disciplinary probation;
- Expulsion from campus housing;
- And / or educational sanctions - in each case as are deemed appropriate by the Hearing Panel.

The Hearing Board will determine sanctions, giving consideration to whether a given sanction will (a) bring an end to the violation in question, (b) reasonably prevent a recurrence of a similar violation, and (c) remedy the effects of the violation.

## **North Carolina State Laws for Rape and Sexual Assault**

### **First Degree Rape** (NCGS 14-27.2(2), Class B1 Felony):

Vaginal intercourse by force and without consent, and proof of at least one of the following: (a) use or display of a dangerous or deadly weapon or an article which the other person reasonably believes to be a dangerous or deadly weapon, (b) infliction of serious personal injury on the victim or another; or (c) commission of the rape aided and abetted by others.

### **Second Degree Rape** (NCGS 14-27.3(a), Class C Felony):

Vaginal intercourse by force and without consent (note: no injury required).

### **First Degree Sexual Offense** (NCGS 14-27.4(a)(2), Class B1 Felony):

Sexual acts (not vaginal intercourse) by force and without consent and proof of at least one of the following: (a) use or display of a weapon or an article which the other person reasonably believes to be a dangerous or deadly weapon, (b) infliction of serious injury, or (c) commission of the sexual offense aided or abetted by others.

### **Second Degree Sexual Offense** (NCGS 14-27.5, Class C Felony):

Sexual acts (not vaginal intercourse) by force and without consent (note: no injury required).

### **Sexual Battery** (NCGS 14-27.5A(a)(1), Class A Misdemeanor) (i.e., - forced fondling)

Sexual contact (a) by force and without consent (note: no injury required).

### **Indecent Exposure** (NCGS 14-190.9):

Willfully exposing one's private parts in a public place in the presence of another or procures or permits another to perform such acts (Class 2 Misdemeanor); by a person 18 or older in the presence of a person under 16 years of age for the purpose of arousing or gratifying sexual desire (Class H Felony).

### **Statutory Rape by 13, 14, or 15 year old** (NCGS 14-27.7A):

Vaginal intercourse or sexual act with 13, 14, or 15 year old by defendant 5 years older than the victim (Class C Felony); or with 13, 14, or 15 year old by defendant at least 6 years older than the victim (Class B1 Felony).

**Reference:** NCGS – North Carolina General Statutes (as of May, 2011)

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## ALCOHOL AND CONTROLLED SUBSTANCES

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### Information on North Carolina Laws Regarding Alcohol

The purchase or possession of beer, wine, liquor, or mixed beverages by a person less than 21 years old is illegal in the State of North Carolina. It is, also, illegal to sell beer, wine, liquor, or mixed beverages to those less than 21 years old or to aid and abet a person less than 21 years old in obtaining alcoholic beverages. It is illegal to use a fraudulent ID or to permit the use of one's ID by a person less than 21 years old to purchase alcoholic beverages. It is illegal to give alcoholic beverages to an intoxicated person.

Driving with any amount of alcohol in the body is illegal for anyone under 21; driving with a blood alcohol concentration of .08%, "Driving While Impaired," carries a range of sentences and fines and may result in a suspended license. A person can be charged with "Driving While Impaired" with blood alcohol concentrations under .08% if Police observe erratic driving and if you become disruptive in public (violent, insulting, using profanity, urinating, etc.) as a result of being drunk, you can be fined and spend time in jail.

Penalties for alcohol offenses range in seriousness from a significant fine to imprisonment or both. Penalties vary depending on the age of the offender and the nature of the offense. A criminal record (misdemeanor or felony) may preclude admission to graduate or professional schools, professional licensure and certification or security clearance of certain professions and positions.

### North Carolina General Statute 18B-102

All members of the University community are expected to comply with North Carolina Statutes prohibiting the use of alcoholic beverage by persons younger than 21 years of age. Specifically, it is against the law:

- To sell or give beer, wine, liquor, or mixed beverages to anyone younger than 21 years of age;
- For a person younger than 21 years of age to purchase or possess beer, wine, liquor, or mixed beverages;
- To use fraudulent identification or to permit the use of one's identification by another in order to obtain alcohol illegally.

**Sanctions:** Any person younger than 21 who aids or abets another in violation of the above regulations shall be guilty of a misdemeanor, punishable by a fine of up to \$500, or imprisonment for up to six months or both. Any person 21 years old or older who aids or abets another in violation of the above regulations shall be guilty of a misdemeanor, punishable by a fine of up to \$2,000, or imprisonment or both. Any person who aids or abets another in securing alcohol may be liable for personal injuries or property damages resulting from misconduct by those who are intoxicated. Organizations and officers of such organizations may have such liabilities.

### North Carolina General Statutes Article 5 of Chapter 90

It is unlawful for any person to manufacture, sell, deliver, or possess with the intent to manufacture, sell, or deliver drugs designated as "controlled substances."

**Sanctions:** Include terms of imprisonment and heavy fines.

### Wingate University Provisions Regarding the Use of Drugs

Wingate University is an academic community that believes that the life of the mind is intrinsically alluring and worthy of pursuit. The abuse of drugs seriously runs counter to that deeply held value and is clearly detrimental to the individual's welfare. Thus, consistent with beliefs and purposes of this institution, the use of any drugs in the University community must be within the limits of federal and state laws.

The University reminds students of their responsibility to be aware of and to obey those federal and state statutes that prohibit the use of various drugs. While the University is not specifically responsible for the enforcement of federal and state drug laws, those agencies charged with this legal responsibility have the authority to carry out their duties on the campus. The University cannot, nor does it wish to, provide a haven for illegal drug activity. Thus, individuals who illegally possess, use, or supply prohibited drugs within the academic community risk action by the appropriate civil authorities, and consequent penalty.

In addition, there is considerable evidence that prolonged use of such drugs can be harmful to the individuals' psychological or physical health. Students whose use of drugs results in academic difficulties or psychological/physical health problems will be advised to seek professional assistance and may be required to withdraw from the University.

Students who actively promote, supply, or sell illegal drugs thereby engage in behavior that may infringe on the rights of others, endanger the well-being or safety of others or result in psychological or physical injury to others. They will, therefore, be subject to the full range of University disciplinary action as defined in this Handbook, including permanent expulsion. The local Police may be summoned by a member of the University staff who encounters the possession, use, distribution, or sale of a drug by a student on the campus.

#### **Standards of Conduct Related to Drugs and Alcohol**

The University has long had a personal conduct regulation that addresses improper behavior with respect to alcoholic beverages. Members of the University community are reminded that the following will subject an individual to University disciplinary review and action: distribution, possession, or consumption of alcoholic beverages in violation of stated University policy and/or local ordinances and state law.

In accordance and compliance with the requirements of the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226), effective October 1, 1990, the following behavior is prohibited: the unlawful possession, use, or distribution of drugs by students and employees on University property or as part of any University activity.

#### **Performance-Enhancing Drugs**

The use of performance-enhancing drugs (e.g. anabolic steroids, amphetamines, etc.) by athletes in an attempt to gain a possible athletic advantage is a threat to their health and undermines the spirit of sportsmanship. Such drug use threatens the health of others because of the pressure it may put on them to experiment with dangerous substances. The Wingate University Department of Athletics states emphatically that the use of such drugs will not be tolerated, and anyone using them will not be permitted to represent the University in intercollegiate athletic competition. When an athlete is found to be using such drugs, that individual may be referred to the Office of the Dean of Campus Life.

### **Controlled Substances**

The unlawful distribution, possession, or use of controlled substances on property owned or controlled by the University, or as part of any University activity, or off campus when the interests of the University are involved, is strictly prohibited. Controlled substances include, but are not limited to, substances that are prescribed by a physician that are being distributed to others even though the distributor may have a prescription from a physician for that particular controlled substance. Health services must be notified of any medications taken on a daily basis. Students are required to complete this information on the health history form and to notify health services of any additions or changes that may occur.

### **The Abuse of Prescription and Over-the-Counter Drugs**

Individuals should follow the instructions of the prescribing physician in using prescription and/or over-the-counter drugs. Abuse of such drugs can result in serious physical and mental disability.

### **University Drug Regulations**

The use, possession, distribution, or sale of any illegal drug or controlled substance for which the student does not possess a prescription from a physician is strictly forbidden on the Wingate University campus. The distribution of a controlled substance for which a student has a prescription from a physician is a violation of this policy. The use or possession of any drug paraphernalia is prohibited.

### **Guidelines for University Drug Violation Sanctions**

Students found responsible for the use or possession of any illegal drug or drug paraphernalia will be subject to fines, community restitution, probation, suspension, or expulsion. Students found responsible for the distribution or sale of illegal drugs or controlled substances or the possession with intent to distribute or sell will be subject to the immediate suspension or expulsion from the University.

Possession, sale, transportation, manufacture, distribution, and/or use of controlled substances (illegal drugs or narcotics) by any person and alcohol by persons under 21 years of age are a violation of North Carolina and federal law and strictly prohibited by Wingate University. The possession of drug paraphernalia, purchasing alcoholic beverages for a person less than 21 years of age, and using false identification to obtain alcoholic beverages is a violation of state law and is strictly prohibited.

These prohibitions apply to all activity on University property and/or at University sponsored events. They extend to activities sponsored by groups or organizations related to the University and to off-campus professional activities, including professional conferences, where attendance by faculty, staff, or students is sponsored, wholly or in part, by the University or by organizations related thereto. The University reserves the right to discipline members of the University community who, in other situations, whether on or off campus, are found to be in violation of federal, state, and local laws related to the use of controlled substances.

Students or employees who violate rules of the substance abuse policy will be in violation of University Community Standards for conduct and subject to sanctions imposed by the University as well as any applicable state and federal sanctions. It is the policy of Wingate University to cooperate fully with all law enforcement authorities.

**Definitions:**

**Possession or Consumption of Alcohol:** Any use, possession, sale, transportation, manufacture, distribution, or consumption of alcoholic beverages by persons under 21 years of age, public drunkenness, or distribution of alcohol to persons under 21 years of age.

**Misuse or Abuse of Alcohol:** Public drunkenness, alcohol-induced misbehavior on campus, providing alcohol to underage individuals, public display of alcohol, possession of excessive amounts, use or attempted use of false identification to obtain alcohol.

**Possession, Consumption/Use, and Trafficking of Illegal Substances or Paraphernalia:** Any use, possession, distribution, sale, manufacture, or transfer of illegal drugs or narcotics is strictly prohibited. Illegal drugs are those as defined under local, state, or federal laws and include, but are not limited to, marijuana, heroin, hashish, cocaine, hallucinogens, and depressants and stimulants other than those prescribed for current personal treatment by a licensed physician. It includes the possession or use of prescription drugs that are not prescribed to the holder and possession of unlawful paraphernalia associated with the use or manufacture of illegal substances.

**General Sanctions of the Code of Community Standards for Students:**

Sanctions imposed for non-academic violations of this code are those that, in the judgment of the Dean of Campus Life or designated representative when imposing the penalty, most appropriately correspond to the nature and severity of the violation. The penalty may be one or some combination of the following. The University reserves the right to impose other reasonable sanctions that are, in the judgment of the University, directly related to and proportionate to the nature and severity of the offense.

**Warning:** Oral or written notice that continuation or repetition of specified conduct may be cause for more severe sanctions.

**Censure:** Written reprimand with warning of more severe penalty in the event of a subsequent violation.

**Probation:** An official reprimand, permitting a student to remain a part of the University community only with specified restrictions, which may include other sanctions as described here and providing further that any subsequent violation of this code may result in separation from the University, either by suspension or by expulsion.

**Apology:** Requirement that the student who has violated this code make a written and/or oral apology to the person or persons upon whose rights and privileges the accused has infringed. A conference under administrative supervision may be required.

**Abeyance:** Indefinite suspension of a sanction. An additional violation may result in the imposition of the suspended sanction.

**Educational Assignment:** Participation and/or completion of a workshop, seminar, written essay, or programming of an educational nature.

**Referral:** Requirement that the student who has violated this code receive counseling from a mental health professional. The University may recommend agencies, or the student may seek a professional on his or her own. This will be conducted at the student's own expense.

**Substance Abuse Counseling / Assessment:** Requirement that a student participates in and completes a substance abuse program at the student's own expense, should any fees be required. The student will be required to provide documentation of attendance and progress from the session(s) to the University from the provider.

**Administrative Assessment:** A maximum administrative assessment of \$500 may be imposed. Acceptable payment may be in the form of dollars, checks, money orders, or applied directly to the student's University account.

**Work Service:** Up to 100 hours of work may be required.

**Suspension of Visitation Privileges:** No visitation allowed in specified areas.

**Restitution:** Reimbursement for any damage to or misappropriation of property, whether that of the University or of any member of the University community or of any guest on campus in the amount equal to the full cost of replacement per a University estimate.

**Parental Notification:** Letter indicating the violation and sanction to the parents or guardians of the student. In a manner consistent with applicable law, the University reserves the right to notify the parents or legal guardians of any student found to have violated the Code of Community Standards of such violation(s) and the sanctions imposed therefore.

**Interim Suspension:** A suspension from University housing or from the University prior to the conflict resolution meetings before an Honor Council. Interim suspension may be imposed to ensure the safety and well-being of members of the University community or preservation of University property, to ensure the student's own physical or emotional safety or well-being, or if the student poses a threat of disruption of or interference with the normal operations of the University. During interim suspension, the suspended student shall be denied access to University housing and/or to the campus (including classes) and/or other University activities or privileges for which the student might otherwise be eligible, as the Associate Dean for Residence Life and Involvement, Dean of Campus Life, or designee, may determine to be appropriate.

**Disciplinary Withdrawal:** Voluntary separation of a student from the University for a specified period of time. A disciplinary withdrawal is permitted by the Associate Dean for Residence Life and Involvement, Dean of Campus Life, or designee at his or her discretion in place of a suspension. The disciplinary nature of this withdrawal is not noted on a student's permanent record.

**Suspension:** Involuntary separation of a student from the University for a specified period of time. A suspension is noted on a student's permanent record.

**Expulsion:** Involuntary, permanent separation of a student from the University. An expulsion may be noted on a student's permanent record.

*In the event that students are suspended from the University for judicial purposes, financial refunds will not be provided.*

*Students who have been suspended, expelled, or have taken a disciplinary withdrawal are not permitted to visit on campus until the end of their suspension or withdrawal period.*

*The University reserves the right to place a "hold" on student records until judicial issues are resolved, including proceedings or hearings, and completion of sanctions. This hold may include temporary ID suspension, withholding of academic transcripts and/or grades, and preventing a student from registering for classes.*

## **Personal Responsibility**

As members of the University community, we are responsible not only for ourselves, but for each other. While they are not always related to substance abuse, the following traits often are related; and regardless of the cause, they are ordinarily indicative of a need for help:

- |                                    |  |
|------------------------------------|--|
| ~Withdrawal from social situations | ~Violent behavior or vandalism               |
| ~Increased boredom or drowsiness   | ~Apathy or loss of interest                  |
| ~Change in personal appearance     | ~Dropping grades or poor work                |
| ~Change in friends                 | ~Poor classroom attendance                   |
| ~A defeatist attitude              | ~Sad or forlorn expression                   |
| ~Low frustration tolerance         | ~Terse replies to questions or conversations |
| ~Lying                             |  |

If you notice someone exhibiting the above behavioral changes, positive responses to the behaviors listed above are:

- Express concern and caring
- Be ready to listen
- Communicate a desire to help
- Make concrete suggestions about finding help or coping with specific problems
- Encourage the person to seek professional help or ask for assistance from campus resources
- Be persistent

## **Counseling and Assistance**

Wingate University recognizes drug and alcohol dependency as an illness and as a major health problem. It shall be the policy of the University to encourage individuals to seek help for any substance abuse. Thus, conscientious efforts to seek help through University resources or some other professional or clinical health provider will not jeopardize an individual's status at the University. Admission of the use of drugs or alcohol, which would be a violation of this policy, when made in the course of a conscientious attempt to seek help, does not itself constitute a violation of the substance abuse policy.

### **Student Resources**

The Office of Counseling Services is dedicated to providing a safe and confidential environment for students to discuss a variety of personal and interpersonal concerns. Qualified personnel are available to provide education and awareness programs as well as short-term counseling in a variety of areas such as alcohol and substance abuse prevention and assistance, stress or anger management concerns, relationship difficulties, self-esteem issues, anxiety, depression, eating or body image concerns, and adjustment to University life. Please refer to the "Safety Education and Awareness" section of this publication for more information regarding these programs or contact the Office of Counseling Services.

All services are confidential and available at no charge. Consultation and referral services, wellness seminars, alcohol education, and wellness programming efforts are provided. Counseling Services is committed to providing a holistic wellness component to students' educational experiences with an emphasis on learning and implementing ways to maintain a healthy mind, body, and spirit. You may reach the Office of Counseling Services on the main campus by calling (704) 233-8979.

### **Employee Resources**

Substance abuse assistance for employees is available through the Employee Assistance Program. Employees can speak confidentially with a work-life representative by calling 1-800-633-3353 or access services through the EAP work-life website. Contact the Human Resources Department on the Main Campus at 704-233-8710 for more information regarding the Employee Assistance Program.

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## **MISSING STUDENTS PROTOCOL**

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University personnel may receive information regarding students who are reported missing by persons of interest, including family, friends, faculty, and other staff members. In an effort to ensure that these reports are given the appropriate attention and investigation, the University will implement the following process:

**Any reports of students missing should be directed to the Office of Residence Life.** All reports made after hours should be directed by Resident Assistants and Resident Directors to the Residence Life on-call staff member. The Residence Life on-call staff member will initiate protocol and attempt to contact the student. This staff member will gather as much information as possible concerning the individual, as well as contacting others who might have additional information regarding the student's whereabouts, in order to generate a comprehensive Missing Person Incident Report. At that point, a member of the Residence Life staff will immediately notify local law enforcement and the Office of Campus Safety. After determining the validity of the Missing Persons Incident Report, the University will, within 24 hours, notify the emergency contact person confidentially designated by the student. If the student is under 18 and not an emancipated minor, the University will immediately notify the student's custodial parent or guardian that the student is missing.

In addition to local law enforcement efforts to locate the student, Residence Life and Campus Safety will continue to investigate the report, which may include the following practices:

- Contacting those indicated to be friends or associates who could provide important information regarding the missing student's whereabouts
- Using all available means of communication to attempt contact with the missing student

- Utilizing University resources (i.e. card swipes, meal exchanges, etc.) to gain information

If the missing student is contacted, they will be instructed to contact the individuals who brought the report forward. The on-call professional will facilitate informing all involved individuals as to the conclusion of the process.

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## CAMPUS CRIME STATISTICS

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In compliance with the Clery Act, Wingate University maintains records of all criminal offenses by type to provide University crime statistics for the three most current years to all students and employees, and upon request to any prospective student or employee.

CRIMINAL OFFENSES BY FBI CATEGORY & VENUE				
CATEGORY	VENUE	2017	2018	2019
<b>Murder/Non-Negligent Manslaughter</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
<b>Rape</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0

# CRIMINAL OFFENSES BY FBI CATEGORY & VENUE

CATEGORY	VENUE	2017	2018	2019
<b>Fondling</b>	On Public Property	0	0	0
	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
<b>Incest</b>	On Public Property	0	0	0
	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
<b>Statutory Rape</b>	On Public Property	0	0	0
	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
<b>Robbery</b>	On Public Property	0	0	0
	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0

### CRIMINAL OFFENSES BY FBI CATEGORY & VENUE

CATEGORY	VENUE	2017	2018	2019
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
	Total On Campus Incidents	0	0	0
<b>Aggravated Assault</b>	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
<b>Burglary</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
<b>Motor Vehicle Theft</b>	On Public Property	0	0	0
	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0

## CRIMINAL OFFENSES BY FBI CATEGORY & VENUE

CATEGORY	VENUE	2017	2018	2019
<b>Arson</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
<b>Negligent Manslaughter</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
<b>Domestic Violence</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
<b>Dating Violence</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0

CRIMINAL OFFENSES BY FBI CATEGORY & VENUE				
CATEGORY	VENUE	2017	2018	2019
Stalking	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0

## HATE CRIMES BY FBI CATEGORY & VENUE

CATEGORY	VENUE	RACE			GENDER			RELIGION			SEXUAL ORIENTATION			ETHNICITY / NATIONAL ORIGIN			DISABILITY		
		2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
<b>Murder/Non-Negligent Manslaughter</b>	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
<b>Robbery</b>	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
<b>Aggravated Assault</b>	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
<b>Burglary</b>	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

## HATE CRIMES BY FBI CATEGORY & VENUE

CATEGORY	VENUE	RACE			GENDER			RELIGION			SEXUAL ORIENTATION			ETHNICITY / NATIONAL ORIGIN			DISABILITY		
		2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Motor Vehicle Theft	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Arson	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Simple Assault	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0

## HATE CRIMES BY FBI CATEGORY & VENUE

CATEGORY	VENUE	RACE			GENDER			RELIGION			SEXUAL ORIENTATION			ETHNICITY / NATIONAL ORIGIN			DISABILITY		
		2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Larceny-Theft	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
Intimidation	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
Destruction/ Damage/Vandalism of Property	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
Negligent Manslaughter	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0

## HATE CRIMES BY FBI CATEGORY & VENUE

CATEGORY	VENUE	RACE			GENDER			RELIGION			SEXUAL ORIENTATION			ETHNICITY / NATIONAL ORIGIN			DISABILITY		
		2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
Domestic Violence	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
Dating Violence	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
Stalking	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0

## HATE CRIMES BY FBI CATEGORY & VENUE

CATEGORY	VENUE	RACE			GENDER			RELIGION			SEXUAL ORIENTATION			ETHNICITY / NATIONAL ORIGIN			DISABILITY		
		2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Rape	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
Statutory Rape	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
Fondling	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Total On Campus Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0

## HATE CRIMES BY FBI CATEGORY & VENUE

CATEGORY	VENUE	RACE			GENDER			RELIGION			SEXUAL ORIENTATION			ETHNICITY / NATIONAL ORIGIN			DISABILITY		
		2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Incest	Total On Campus Incidents	0	0	0	0	0	0	0	0	0		0	0	0	0/0	0/0	0	0	0
	In Residential Facilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	Non-Campus Building Or Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0
	On Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0/0	0/0	0	0	0

TOTAL ARRESTS				
CATEGORY	VENUE	2017	2018	2019
<b>Illegal Weapons Possession</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
<b>Drug Law Violations</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
<b>Alcohol Law Violations</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0

## PERSONS REFERRED FOR DISCIPLINARY ACTION

CATEGORY	VENUE	2017	2018	2019
<b>Illegal Weapons Possession</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
<b>Drug Law Violations</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0
<b>Alcohol Law Violations</b>	Total On Campus Incidents	0	0	0
	In Residential Facilities	N/A	N/A	N/A
	On Campus Non-Residential Facilities	0	0	0
	Non-Campus Building Or Property	0	0	0
	On Public Property	0	0	0

### **Definitions of Crime Categories:**

**Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another. As a rule, any death due to injuries received in a fight, argument, quarrel, assault, or commission of a crime.

**Manslaughter by Negligence:** It is the killing of another person through gross negligence. This offense does not include "Vehicular Manslaughter" which is reportable as "All Other Offenses".

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle, including joyriding and all other cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine), marijuana, synthetic narcotics (Demerol, methadone), and dangerous non-narcotic drugs.

**Liquor Law Violations:** The violation of laws or ordinances prohibiting; the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Hate Crimes:** The criminal offenses of murder, non-negligent manslaughter; forcible rape; aggravated assault, simple assault, intimidation; arson; and destruction or vandalism of property that manifest evidence of prejudice based on race, religion, sexual orientation or ethnicity, as prescribed by the Hate Crimes Statistics Act (28 U.S.C. 534).

**Sex Offenses - Forcible - Rape:** Any sexual act directed against another person, forcibly and/or against that person's will, or not forcibly or against the person's will, where the victim is incapable of giving consent.

**Incest:** It is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** It is sexual intercourse with a person who is under the statutory age of consent.

**Domestic Violence:** Includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

**Dating Violence:** Violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

**Stalking:** A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotion distress.

**Arson:** It is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Fondling:** It is touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

### ***Numbers You Should Know...***

<b><i>Emergency Contact Information</i></b>			
Henderson County Communications Center	911 (9-11 landline)	Hendersonville Police Department Non-Emergency	828-697-3025
Campus Safety	704-233-8999	Title IX Coordinator	704-233-8065
Pardee Hospital	828-696-1000	Counseling Services	704-233-8979
Advent Health – Hendersonville (formerly Park Ridge Health)	855-774-5433	Regional Dean	828-697-0105
Rape Crisis Hotline (Safelight)	828-669-3840		
<b><i>Student Services and Programs – Main Campus</i></b>			
Dean of Campus Life	704-233-8242	Director of Academic Resource Center	704-233-8366

Director of Residence Life	704-233-8028	Academic Resource Center	704-233-8265
Residence Life	704-233-8245	Office of Student Life	704-233-8245
Counseling Services	704-233-8979	Career Services	704-233-8249
Student Health	704-233-8102	Student Government Association	704-233-8970
Campus Ministries	704-233-8026	Academic Advising	704-233-8266
<i>Employee Services</i>			
Human Resources Vice President	704-233-8810	Employee Assistance Program	1-800-633-3353