



2019 HOUSING SIGN-UP PROCESS



WINGATE UNIVERSITY
RESIDENCE LIFE & INVOLVEMENT

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STEP ONE

Returning Student Housing Application & Priority Number Pick-up

1. Fill out 2019 Fall Returning Student Application and sign the Wingate University Housing Contract
 - a. Log into your Housing Portal using this link: <https://goo.gl/semouJ>.
 - You will use your Wingate University username and password to log-in.
 - b. Click on "Housing Application" then select "Fall 2019 Returning Student Housing Application".
 - c. Sign the Wingate University Housing Contract, then fill out housing application including roommate preferences and emergency contact information.
2. Housing priority numbers (rank numbers) will be posted in your Housing Portal account within 48 hours upon submission of your application. Log in to your Housing Portal to view your housing priority number, which is posted on your main page.

Student's housing priority number is determined by:

- (Cumulative GPA x Hours Earned) divided by Semesters Enrolled
- Priority numbers are based on the total student population eligible to sign-up for housing, including commuters and known 5th year seniors.
- Typically, priority numbers range from 1-1200 depending on enrollment.

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STEP TWO

Assemble Group & Roommate Matching (continued)

Following the steps below to assemble your group and/or find a roommate match.

1. Log into your Housing Portal using this link: <https://goo.gl/semouJ>. As a reminder, you will use your Wingate University username and password to log-in.
 2. Select "Roommate Matching" , then click "roommates/suitemates" and Fall 2019.
 3. In the box labeled "Simple Roommate Search" type in your preferred roommates last name, first name or email address, then click "Begin Search". If only one student matches the name typed it will automatically send them an email. Otherwise you will be given a list of students to select from.
- IMPORTANT:** When searching for a roommate using "Simple Roommate Search" the system will automatically send a request to the person for which you searched. Do **NOT** click search until you are sure that you have entered the correct name or contact information.
4. If you do not have a preferred roommate you may search for a roommate using the preference tools in the "Advanced Roommate Search" area. This area will allow you to search for roommate who may have attributes you are looking for in a roommate. You will be able to email potential roommates directly from your Housing Portal. ***You can also attend one of the Roommate Mixers hosted by Residence Life!***
 5. After you request a roommate(s), each student(s) will need to log into your Housing Portal to accept your request. Students will also have the option to decline a request.

IMPORTANT:

All students in the roommate group must match each other to create a completed group. Groups without completed matches will **not** be able to move forward with room selection.

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STEP TWO

Assemble Group & Roommate Matching

South Village Rushing & Belk (Buildings 4&6)

- 2 Single Bedrooms, and single bathrooms
- Group Size: 2

Beam, Byrum, & Welborn (Watson Village)

- 4 Double Bedrooms
- Group Size: 2,4, 6, or 8
- Co-Gender Options

Faculty Drive Apartments (FDA)

- 2 Single Bedrooms OR
- 1 Double Bedroom & 1 single
- 1 shared bathroom
- Group Size: 2 or 3

South Village Bridges, Haskins, Sherwood, & Tucker (Buildings 1,2,3, & 5)

- 4 Single Bedrooms
- 2 Shared bathrooms
- Group Size: 4
- Co-Gender Options

Helms Hall

- Double Bedroom
- Suite Style, Shared Bathroom Between 4 rooms
- Group Size: 2,4, 6, or 8

Wilson East & West

- 4 Double Bedrooms
- Group Size: 2,4, 6, or 8

Bennett & Holbert (Watson Village)

- 2 Double Bedrooms
- Group Size: 2 or 4

Laney Hall, McIntyre, Hendricks, & Lowrey (Watson Village)

- 4 Single Bedrooms
- Group Size: 4

Group Priority Numbers will be posted, within selection times, 24 hours prior to sign-up start dates.

Each group will have a group priority number.

The group priority number is determined by the average of all group members' individual priority number.

Example:

Student 1: Priority # 45
Student 2 Priority #60
Student 3 Priority #150
Student 4 Priority #33
Group Priority #:72

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STEP THREE

Group Rank & Room Selection Time

Group ranks will be posted in Housing Portal, along with your group's room selection date and time. Group ranks are calculated by average of all the students' priority numbers. (See examples on page 2). Log into your Housing Portal to view this information.

STEP FOUR

Select your Room/Apartment

At your allotted time you will have 5 minutes to select a room/apartment for your group. You must fill the **entire room/apartment** at this time. If your group is too large for the spaces that remain, you may split your group to fit any of the spaces that remain.

1. Log into your Housing Portal using this link: <https://goo.gl/semouJ>.
2. Select "Roommate Matching" tab. Then select "Select a Room/Suite". **Apartments are called suites in your Housing Portal.**
3. Use the drop-down menu to select your preferred area of campus. You will have two choices: (1) Watson Village (Beam, Byrum and Welborn) and Wilson East & West or (2) all other areas.
4. Make sure all group members are checked prior to moving forward. Then select "Find a Room".
5. Spaces will populate based on the size of your group. Select the apartment/suite/room you desire.
6. Assign roommates to preferred bedrooms in the selected apartment/suite. After clicking "I agree - Submit My Room Selection" **you will not be allowed to make changes via your Housing Portal.** You will need to contact the Office of Residence Life & Involvement to make any changes. **Changes will not be permitted until after the day has completed for room selection & only on rare occasions.**

Please Note: You may search for rooms while you wait for your group's selection date and time, but you will not be able to select your location until your designated date and time.

If you miss your time, you will have the rest of the day to select your room. However, other groups that are after you will be able to select their rooms ahead of you.

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SCHEDULED BREAKS

During the housing sign-up process there will be a few scheduled "breaks". These breaks occur when specific housing areas have filled up.

Breaks will be communicated via email to each student to let them know that they can re-form their groups if they would like.. Breaks will last approximately 4 days.

After a break has concluded all group ranks will be recalculated and selection times will be re-posted to each student's housing portal. Students will be notified via email when updates have been posted.

During breaks students will not be able to see their selection time or group rank posted.


END OF HOUSING SIGN-UP

**ALL STUDENTS WHO HAVE SUBMITTED A HOUSING APPLICATION ARE GUARANTEED
HOUSING FOR THE 2019-2020 ACADEMIC YEAR**

There will be students who will not have an open space at the end of the process. These students will be notified of their housing assignment over the summer break. Students who are not placed in housing will be on a holding list as spaces become available over the summer.

WAITLIST

To keep the housing processes fair we do not offer wait lists for specific areas. Students may inquire regarding open spaces after the first two weeks of the Fall Semester if they are seeking a room change for any reason.



COMMUTING

Housing Requirement:

Wingate requires that all full-time undergraduate students live on-campus unless meeting the following exceptions:

- The student is living in the principal residence of their parents/guardians.
- The student is 23 years old on or before the first day of classes.
- The student is a ninth semester Wingate senior.
- The student is married and living with their spouse
- Students wishing to commute may apply for commuter status by completing the Fall 2019 commuter application on WuSync.

Students who sign a lease before receiving written approval for their commuter application may be responsible for housing charges should their appeal be denied.

ACCOMMODATIONS

Do You Need a Housing Accommodation?

Returning students requesting special accommodations for Fall 2019 must complete the Special Housing Accommodations Request Form to be reviewed by the Director of Disability Support Services and Learning Assistance Programs of consideration.

The forms can be found at:

<https://www.wingate.edu/student-services/disability-support-services/>

CO-GENDER HOUSING

Students will have an option for co-gender housing in Beam Hall in Watson Village and in half of Bridges Hall and Rushing Hall in South Village.

In Beam Hall, bedrooms are double occupancy, so individual bedrooms will be the same gender; however, the remaining bedrooms in the apartment could be of the opposite gender. In Rushing Hall and Bridges Hall in South Village, the bedrooms are single occupancy.

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INFO SESSIONS

Want to learn more about the housing sign-up process?
Join us at one of our Information Sessions!

February, Tuesday the 12th at 6pm in Hayes 209

February, Thursday the 14th at 8pm in Hayes 209

February, Monday the 18th at 6pm in Hayes 209

February, Wednesday the 20th at 8pm in Hayes 209

March, Monday the 18th at 6pm in Hayes 209

ROOMMATE MIXERS

Looking for a roommate?
Come to one of our Roommate Mixers!

February, Sunday the 17th at 7pm in the Alumni Lobby

February, Sunday the 24th at 7pm in the JM Smith Lobby

February, Thursday the 25th at 6pm in the JM Smith Lobby

February, Tuesday the 26th at 7pm in the JM Smith Lobby

March, Monday the 4th at 6pm in the Alumni Lobby

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HOUSING OPTIONS

WILSON EAST & WEST

- Apartment occupancy: 8
- 4 shared bedrooms
- Twin-sized beds
- 4 shared bathrooms
- Full kitchen
- Washer & Dryer
- Room dimensions vary



WELBORN, BEAM, BYRUM

- Apartment occupancy: 8
- 4 shared bedrooms
- Twin-sized beds
- 4 shared bathrooms
- Full kitchen
- Washer & dryer
- Room dimensions vary



FACULTY DRIVE APTS

- Apartment occupancy: 2 or 3
- 1 single bedroom and 1 double bedroom
- Twin-sized beds
- 1 shared bathroom
- Full kitchen
- Washer & dryer
- Room dimensions vary



HELMS HALL

- Suite Style
- Double bedrooms
- Shared Bathroom between four rooms
- Pool, Basketball court, and
- Classroom on main level

BENNETT & HOLBERT

- 2 bedroom
- Apartment occupancy: 4
- 2 double bedrooms
- Twin-sized beds
- 2 shared bathrooms
- Full kitchen
- Washer & dryer

SOUTH VILLAGE APT: 2 BED

- 2 bedroom
- Apartment occupancy: 2
- 2 single bedrooms
- Twin-sized beds
- 2 single bathrooms
- Full kitchen
- Washer & dryer
- Room dimensions: 10'2" x 9'9"

SOUTH VILLAGE APT: 4 BED

- 4 bedroom
- Apartment occupancy: 4
- 4 single bedrooms
- Full-sized beds
- 2 shared bathrooms
- Full kitchen
- Washer & dryer
- Room dimensions: 9'1" x 11'4"

LANEY, MCINTYRE, HENDRICKS, & LOWERY (FORMERLY KNOWN AS GREEK HOUSING)

- 4 bedrooms
- Apartment occupancy: 4
- 4 single bedrooms
- Twin-sized beds
- 2 shared bathrooms
- Full kitchen
- Washer & dryer

QUESTIONS?

Still have questions? Whether they're about the process, ranks, creating groups, Self Service, or anything else we're here to help! Stop by the Residence Life & Involvement Office, email, or call us!

The office is open Monday-Friday from 9am to 5pm
call: 704-233-8245 email: res.life@wingate.edu